

Crystal Pond Park

Minutes from June 3, 2020, location Crystal Pond Park

Submitted by: Chairman, Chris Mayhew

Members present: Mayhew, Jim Trowbridge, Rick Torgeson, Beach Baywood, Chuck Lee, Brian Griffin, Dave Mullen, David Barlow, Paul Oleszewski

1. Called to order: 6:08
2. Citizens participation: none
3. Approval of minutes from March 4, 2020, Motion Mullen, 2nd Trowbridge, passed with 8 votes in favor and 1 abstention.
4. Financial report presented by Mullen: A bill was presented to the commission from Tom Trowbridge in the amount of \$1508.00 to cover all expenses encountered through the timber harvest project. Motion Torgeson to pay bill in full, 2nd Mullen, passed unanimously. Mullen also reported that there is a balance as of June 1, 2020 of \$22,402.93 in account.
5. Rental Update presented by Griffin: Griffin reported that there has been an ongoing communication process with each rental regarding guidelines established by the state and upcoming rentals. Each rental is being handled on an individual basis. All rentals through June have been cancelled with a hope of having our first rental on July 11th. Every effort has been made to accommodate rentals and those groups who have cancelled have received a full refund. Mayhew and Griffin will continue to communicate on this topic as restrictions change every few weeks.
6. Maintenance and management: Barlow presented a full report on progress of kitchen renovation project. The floor will be installed on June 19th which will also result in one more large bill. A detailed explanation of project was given with specific changes made to the kitchen, such as moving hot water heater, new sinks and grease trap, new walls, etc. The Commission Thanked David Barlow for all of his efforts in leading this challenge and staying within established budget. Mayhew informed commission that first water test results have arrived and were favorable. Many Thanks to Torgeson and Trowbridge for their efforts. Barlow shared with the commission that new kiosk was erected to allow information about the CT Path to be presented to park goers. As of this meeting no final verbiage has been presented to Barlow to put on sign from Eastford Conservation Commission. Mayhew will contact ECC to set up a date to meet at park to research location of Path. The CPP approved the purchase of a Type K fire extinguisher. Motion Torgeson, 2nd Griffin, passed unanimously. Mayhew will contact Fire Marshal to determine where to purchase this equipment. Mayhew Thanked Mullen for his work on lower parking lot earlier in the spring.
7. Chairman's comments: Mayhew stated that elections will take place at the next meeting and that he does not want to continue as Chairman. Mayhew also stated that the disc golf course has continued to bring in revenue for the park and Thanked Oleszewski for his efforts keeping the course clean.
8. Motion to adjourn: Motion Mullen, 2nd Trowbridge, passed unanimously at 7:17pm