

Crystal Pond Park

Minutes from July 1, 2020

Submitted by: Chris Mayhew, Vice Chairman

Location: Crystal Pond Park, 6pm

Members present: David Barlow, Chris Mayhew, Rick Torgeson, Brian Griffin, Dave Mullen, Beach Baywood, Paul Oleszewski, Chuck Lee, Jim Trowbridge.

1. **Called to order** at 6pm
2. **Citizens participation:** A local citizen voiced her concerns about the park gate not being closed and locked each day, the lack of a 911 call box at the park, and her desire to see the schedule of upcoming rentals taking place at the park. All concerns were addressed individually with citizen and some steps will be taken to accommodate her concerns.
3. **Minutes from June meeting** were unanimously accepted: Motion Torgeson, 2nd Griffin.
4. **Financial report** will be presented at the next meeting.
5. **Rental update:** Griffin presented information regarding upcoming rentals and the communications that are taking place to insure compliance is taking place with COVID-19 guidelines. First rental is set for July 18th. Mayhew also informed group that there were two more inquiries to rent disc golf course. One for July 12th and one for September. Commission chose date of September 19th for 2nd group event.
6. **Maintenance and management:** The kitchen project is complete as well as setting up of the dining hall. Mayhew has made an appointment with Fire Marshal to complete an inspection prior to first rental. Building inspector's office has also been contacted to sign off on kitchen project. This will be completed when inspector returns from vacation. Trowbridge presented a brief summary on his gathering meeting with the Eastford Conservation Commission regarding the location of the Old Connecticut Path signs. David Barlow and family were thanked for their recent efforts in removing stumps and stones around dining hall building. Torgeson and Trowbridge also assisted with this project. Trowbridge will contact MICROBAC to arrange date for second water test. Final logs will be removed from timber harvest landing by the end of week which means seeding may take place.
7. A letter was received from by the two local town selectman informing the Commission that the park is to be closed for the upcoming 4th of July weekend due to the possible chance of fr overcrowding and risk of violating state social distancing guidelines. Trowbridge, Torgeson and Mayhew will close gate and lock it Friday evening and place copies of letter as well as COVID-19 signs on gate. Gate will be unlocked Monday morning.
8. **Elections:** Mayhew called for election for Chairman, Vice Chairman and Treasurer. David Barlow was nominated as Chairman and was unanimously elected. Chris Mayhew was nominated as Vice Chairman and also was unanimously elected. Dave Mullen was nominated as Treasurer and also unanimously elected. Brian Griffin will continue to serve as rentals coordinator. The Commission thanked Chris Mayhew for his leadership and service during his four-year tenure as Commission Chairman.
9. **Motion to adjourn:** Motion Mullen, 2nd Griffin, passed unanimously at 7:36pm