

**Crystal Pond Park Commission**  
**Minutes from May 2, 2018 meeting at CCP at 6pm**  
**Submitted: May 10, 2018, Chairman Chris Mayhew**

Members present: Chris Mayhew, Bill Bradley, Jim Trowbridge, Paul Oleszewski, Rick Torgeson, Dave Mullen, David Barlow, Brian Griffin, Beach Baywood, Chuck Lee.

1. Call to order **6:07pm**
2. Citizens participation none
3. Approval of minutes from April 4<sup>th</sup> and April 25<sup>th</sup> meetings. Motion: Dave Mullen, 2<sup>nd</sup> Brian Griffin. Approved unanimously.
4. Treasurer's report: Motion Brian Griffin, 2<sup>nd</sup> Paul Oleszewski. Approved unanimously.
5. Maintenance and Management:
  - a. Commission highlighted activities which took place at annual volunteer day. Many Thanks to the Barlow family for their dedication to the park. Screens continued to be replaced on dining hall as well as much needed painting. Debris around lower park area removed. Leftover stones moved to create drain area near parking. Kitchen organized and cleaned.
  - b. Approximately thirty people were present to lend a hand.
  - c. High Grade gas project will be completed following week.
  - d. Water system testing will moved back to quarterly testing thanks to visit by Jim Trowbridge to Hartford.
  - e. Commission discussed ending water source at stand up pipe in upper park which would still allow water to be used at arts and craft building. Caretaker structure will not have water for the near future as Commission feels the need to make many upgrades to that building.
  - f. Commission approved receiving cart from Town of Eastford to be utilized by day camp as well as other events that may take place at park. Motion by Dave Mullen, 2<sup>nd</sup> Bill Bradley, approved unanimously.
  - g. Commission also approved supplying local yoga group leader access code to use when there is inclement weather. Motion: Dave Mullen, 2<sup>nd</sup> Bill Bradley, approved unanimously.
  - h. Chairman Mayhew will reach out to Camp Director to set a time up to meet at park and go over some changes that will impact day camp.
  - i. Commission tabled discussion on participation in Eastford day in July. Park will take part in the days activities, however will finalize plan closer to actual date.
  - j. Chuck Lee questioned where we stand on Dam project. Chairman Mayhew responded he is waiting for report from Woodstock Town Foreman.
  - k. There is a newly organized disc golf league on Tuesday nights at 5pm.
  - l. New "mission: statement presented by Jim Trowbridge was approved by commission. Motion made by Dave Mullen and 2<sup>nd</sup> by Billy Bradley, approved unanimously.
  - m. David Barlow will change "mission" statement on new website.
6. Chairman's topics
  - a. Mayhew mentioned he would like to take a walk after meeting to 11<sup>th</sup> Tee area to look at recent surveying completed by CME.
  - b. Mayhew also requested commission members remain after meeting to look at potential sight for cart from Town of Eastford.
  - c. Mayhew has been in contact with Rec director from Woodstock to organize a disc golf tourney for the fall.
  - d. Mayhew spoke about recent controlled burn training session that took place at the park on this same night. Eastford and Bungay fire departments reached out to Commission to perform the activity.
7. Citizens participation: none
8. **Motion to adjourn: Made by Paul Oleszewski and 2<sup>nd</sup> by: Bill Bradley , approved unanimously at 7:01pm**