

Woodstock Historic District Commission
Regular Meeting via Zoom
Wednesday, March 23, 2022, 6:30 p.m.
Minutes

1. Call to Order: 6:34 p.m. by Chairperson Gail Usher. Present: Commission Members Gail Usher, Stan Swanson, Harold Bishop, Earl Manz, and Karen Olah; members of the public David Johnsen, Susan Sherman, Paul Geotis, and Ramona Geotis.
2. Appointment of alternates: None.
3. Review of Minutes of Regular Meeting of February 23, 2022. Karen Olah moved to approve the February minutes; Stan Swanson seconded; unanimous approval.
4. Correspondence: Gail Usher received correspondence from Susan Sherman and David Johnson related to the signs for the Woodstock Evangelical Covenant Church; also correspondence with Jay Swan, Woodstock Selectman. No other correspondence.
5. Public Comment: Paul and Ramona Geotis commented on developments at 606 Route 169. The property has been developing into a camp ground. A second camper was added over the winter to the original camper which has been there for several years. A shed has been built and an above ground pool has been put up. All these developments are visible from Old Hollow Road and no applications for any of these developments have been filed with the Commission. Gail Usher has been in contact with the Woodstock Selectmen to determine whether or not this is a zoning issue. If it is not a zoning issue, then it is within the purview of the Commission. Other concerns relate to poles, a canope, a deck and lean-to. The owner of the property does not live there. The owner will have to file appropriate applications for several of the developments.
6. Project Consultations: Susan Sherman and David Johnson presented the proposal of the Woodstock Evangelical Covenant Church at 24 Child Hill Road for new signs. Sketches of the proposed new main sign were provided. The present sign is not lighted and is fading. The new sign will be lighted. A discussion took place concerning the Dark Skies program and limitations on up-lighting. Any lighting should be limited to the sign itself. Any additional fixture for lighting will need to be in the application along with a photo of the fixture and all the details. A sketch was also provided for the second sign. Since the new signs will be smaller than the current signs, they should be favorably received. The primary issue will be lighting. Gail Usher will check to see if there are lumen limitations under the Dark Skies program and the Church will look into downward focusing lighting with a hood above. The next step in the approval process if for the Church to submit a final design with an application for a certificate of appropriateness. The application would need to be submitted to the building official by April 14 in order for it to be on the April 27 meeting agenda of the Commission.
7. Old Business:

Commission membership: Harold Bishop will submit a request to Gail Usher to change from a regular member to an alternate member; Pat Mule will submit a request to Gail Usher to change from an alternate member to a regular member. Upon receipt, Gail Usher will submit the requests to the Town Selectmen.

Woodstock Academy: Gail emailed the Academy about plantings along the parking lot.

8. New Business: None

9. Adjournment: Motion to adjourn by Stan Swanson; seconded by Earl Manz. Unanimous approval at 7:20 p.m.

Respectfully submitted by Earl Manz, Acting Clerk.

These minutes may be published but the Commission does not approve them until the next regular meeting. The link to the Zoom meeting is <https://youtu.be/m3lscvoz-2U>.