

Woodstock Historic District Commission
Regular Meeting via Zoom
Wednesday, July 27, 2022, 6:30 P.M.
Minutes

1. Call to Order: 6:36 p.m. by Chairperson Gail Usher. Present: Commission Members Gail Usher, Karen Olah, Stan Swanson, and Earl Manz; members of the public: Bev Brazeal, Toby Bishop, and Jean McClellan.

2. Appointment of alternates: none.

3. Public Hearing : 518 Route 169, for installation of a ramp. Gail Usher read the announcement of the public hearing. Bev Brazeal presented the proposed plan for installation of a ramp, along with photographs of the plan. Primarily for health reasons, the current stone steps are very hard to manage. A ramp will be much easier to use. The ramp, which will be modular, will come off of the south side of the porch. Important features of the ramp will include a 36 inch width, a total rise of 4 feet over the 30 foot length of the ramp. The ramp will be made of aluminum and will meet up with a 5 foot square platform. Although the ramp does not need to be ADA compliant, it will meet the ADA requirements, including a double side rail on each side of the ramp, parallel to the ramp and to each other, and will also have a foot guard at the base of the ramp. The ramp will have patio blocks under the ramp. The ramp will extend to the sidewalk which in turn connects to the driveway. In addition, the ramp is considered to be temporary. After brief discussion, Stan Swanson moved to close the public hearing; Karen Olah seconded; unanimous approval. Following discussion, Earl Manz then moved to approve the proposal as presented; Karen Olah seconded; unanimous approval.

4. Review of Minutes of Regular Meeting of June 22, 2022. Karen Olah moved to approve the minutes; Stan Swanson seconded; unanimous approval.

5. Correspondence: Gail Usher corresponded with the owners of 599 Route 169 reminding them of the outstanding violations of Commission orders and of the requirement to submit appropriate applications regarding the property. Gail Usher also corresponded with the Circuit Riders about the violations, issues of non-compliance, and working with Planning and Zoning regarding the current compliance status of 599 Route 169. Gail Usher sent a letter and documents to Planning and Zoning regarding 599 Route 169.

6. Public Comment: None.

7. Project Consultations: None.

8. Old Business: Non-compliance issues. Issues of non-compliance with regard to plantings at 2 properties were briefly discussed. The Commission will continue to work with the owners of those properties towards compliance. As for 599 Route 169, the Commission has been very

accommodating to them with very little response. At this point, an enforcement action seems warranted. Gail Usher will contact the building official responsible for enforcement actions and request that an enforcement action be undertaken to get compliance.

New Commission Members: Karen Olah is leaving the Commission as of mid-August; Harold Bishop has submitted his resignation. New members will have to be found for the Commission, including at least one more member who is a Historic District resident.

Connecting with new residents: The Commission briefly discussed the difficulty of keeping new residents up to date about their obligations as residents of the Historic District.

9. New Business: Commission member resignations. The Commission accepted Harold Bishop's resignation effective July 26, 2022, and Karen Olah's resignation effective August 20, 2022. Both were thanked for their service to Woodstock and their work as Commission members.

Special Meeting: 514 Route 169 has requested a special meeting be held for fencing. The Special Meeting will be held August 15, 2022.

10. Adjournment Motion to adjourn by Earl Manz; seconded by Karen Olah; unanimous approval at 7:30 P.M.

Respectfully submitted by Earl Manz, Clerk.

These minutes may be published but the Commission does not approve them until the next regular meeting. The link to the Zoom meeting is <https://>