

Woodstock Historic District Commission
Regular Meeting via Zoom
March 22, 2023, 6:30 p.m.

Minutes

1. Call to Order at 6:35 PM by Gail Usher. Present at the meeting were Gail Usher , Stan Swanson, Toby Bishop; and Earl Manz.
2. Appointment of alternates: None
3. Review of Minutes : Stan Swanson moved to approve the January meeting minutes, Earl Manz seconded, unanimous approval. Stan Swanson moved to approve the February meeting minutes, Toby Bishop seconded, unanimous approval.
4. Correspondence: Gail Usher sent the Commission's budget to the Town Treasurer, and to the Town Selectmen.
5. Public Comment: None
6. Project consultations: None
7. Old Business: Connecting with residents: Commission will send a digital version of the handbook to all residents, and also notify all realtors in the community of the obligations for those living in the Historic District. Also, an article will be prepared for the Woodstock Villager. A letter will be sent to residents advising them how to connect to the link on our website.
8. New Business: a. Sidewalks in the Historic District. Each abutter is responsible for their section of the sidewalk. The Town also has an obligation to support work on the sidewalks, and there are three possible grants that could be accessed. Gail Usher will contact the Circuit Rider (Michael Fiorino) on who to contact about the possibility of layering the grants and how to prepare an outline for dealing with the sidewalks. The Commission will get state preservation guidance first, then go to the Town. An engineer will also need to study the trees and roots that are affecting the sidewalks. b. An effort will be made to help the two new members of the Commission to be more comfortable in their roles as Commission members. The Commission will have a discussion regarding the character defining features of the District, and also discuss the process of how public hearings take place. C. Signs for the Historic District. There is state money available this year for two signs, one at each end of Route 169, and then others in future years.
9. Adjournment: Stan Swanson made a motion to adjourn, seconded by Toby Bishop. Meeting adjourned at 6:57 PM on unanimous vote.

Respectfully submitted by Earl Manz, Clerk. These minutes may be published but the Commission does not approve them until the next regular meeting. The link to the Zoom meeting is <https://youtu.be/3N9rbmylw8s>.