

Woodstock Historic District Commission  
Regular Meeting via Zoom  
Wednesday, January 26, 2022, 6:30 p.m.  
Minutes

1. Call to Order: 6:36 p.m. by Chairperson Gail Usher. Present: Commission Members Gail Usher, Earl Manz, Stan Swanson, Harold Bishop, and Karen Olah; for the Town of Woodstock Crystal Adams, who left the meeting at 6:40 p.m.
2. Appointment of alternates: No alternates were appointed as a regular member for the meeting.
3. Public Hearing: Continuation of public hearing for 612 Route 169, Woodstock, CT for roof, and for 435 Route 169 for roof. After Earl Manz read the legal notice, and Gail Usher explained the public hearing process, Gail Usher indicated that she was unable to reach the owner of 612 Route 169, but did reach the contractor. Since there was no one present to represent 612 Route 169, the public hearings were tabled until later in the meeting.
4. Review of Minutes of Special Meeting of December 15, 2021. Stan Swanson moved to approve the December minutes; Karen Olah seconded; unanimous approval.
5. Correspondence: Gail Usher sent an email to the contractor for 612 Route 169. No other correspondence.
6. Public Comment: None.
7. Project Consultations: None.
8. Old Business: None.
9. New Business: Budget for 2022. Gail Usher led the discussion on the budget for fiscal year 2022 which runs from July 1, 2022 through June 30, 2023. Gail Usher was able to find a legally acceptable legal notice at a lower price. The proposed budget calls for up to ten legal notices for public hearings for the year; the total budget is \$940. Stan Swanson moved to approve the budget request for \$940; Earl Manz seconded; unanimous approval.

Officers: For the next year the officers shall be as follows:

Chairperson: Gail Usher

Vice Chairperson: Karen Olah

Clerk: Earl Manz

Stan Swanson moved to approve the list of officers; Harold Bishop seconded; unanimous approval.

Membership: The Commission will seek new membership. Patrick Mule may become a regular member and Harold Bishop will become an alternate member once Patrick Mule is appointed as a regular member.

10. Public hearings reopened at 7:00 p.m. At 7:00 p.m., there was still no one present to represent 612 Route 169. Karen Olah moved to deny the application without prejudice; Stan Swanson seconded; unanimous approval.

Public hearing for 435 Route 169 was opened. There was no one present to represent 435 Route 169, but a plan had been submitted. Under the plan, all current roof shingles would be removed and replaced with Owens Corning shingles in Chateau Green, which is a very dark green. The Commission discussed whether it had sufficient information on which to base a decision, and determined that it would need more information including a sample of the shingles, and a photograph of the current roof. Karen Olah moved to close the public hearing; Stan Swanson seconded; unanimous approval. Karen Olah moved to deny the application, without prejudice; Stan Swanson seconded; unanimous approval. Gail Usher will follow up with the owners with the request for more information.

11. Adjournment: Motion to adjourn by Harold Bishop; seconded by Earl Manz. Unanimous approval at 7:18 p.m.

Respectfully submitted by Earl Manz, Acting Clerk.

These minutes may be published but the Commission does not approve them until the next regular meeting. The link to the Zoom meeting is <https://youtu.be/TUntJ8g2Rqw>.