

Woodstock Historic District Commission
Special Meeting
Woodstock Town Hall
Tuesday, January 7, 2020, 6:30 p.m.
Minutes

1. Call to Order: 6:30 p.m. by Chairperson Gail Usher. Present: Gail Usher, Tim Monahan, Stan Swanson, Harold Bishop, Earl Manz.

2. Appointment of alternates: Harold Bishop, Stan Swanson

3. Public Hearings: **Woodstock Academy Building Clocktower and Belfry Restoration**

Present for the presentation to the Commission were Bill Guillot and Kevin Chrobake. An overview of the long term capital improvement plan for the Woodstock Academy was provided to the Commission, and then specific attention was given to the clocktower and belfry. Based on site investigations, a number of conditions were discovered that need prompt attention. These include decay caused by water to the clocktower roof and belfry that require corrective actions to be taken. The specific structural work is proposed in the letter of January 7, 2020 to the Commission from Juster Pope Frazier which specifies the work required to correct structural flaws while being respectful of the historic aspects of the clocktower and belfry. The Commission indicated that it would need to be made aware of each change of materials from the original materials used, and of any changes in the configuration of the clocktower and belfry.

Motion by Earl Manz to close the hearing, seconded by Stan Swanson. Unanimous approval.

Motion by Tim Monahan to approve the project as presented with the stipulation that like materials will be used where possible, and that the integrity of the building will be maintained as much as possible, and that any changes will need to come back to the Commission for approval; seconded by Earl Manz. Unanimous approval.

4. Commission 2020 Budget: The Commission reviewed the budget for 2020 of \$845 which is for legal notices, the newsletter, district program if one is done, and memberships or conferences.

Motion by Earl Manz to approve, seconded by Tim Monahan. Unanimous approval.

5. Adjournment: Motion to adjourn by Stan Swanson; seconded by Harold Bishop. Unanimous approval at 7:40 p.m.

Respectfully submitted by Earl Manz, Clerk

These minutes may be published but the Commission does not approve them until the next regular meeting.