

# WOODSTOCK HISTORIC PROPERTIES COMMISSION

## REGULAR MEETING MINUTES

Monday, January 27, 2020

1. The meeting was called to order in Meeting Room B of Town Hall at 7:05 P.M. by Chairperson Kristen Heitert. Also attending were regular members Tom Chase, Jean McClellan, and Myron Stachiw, and alternate, Donald Froehlich.
2. Donald Froehlich, alternate, was designated to serve.
3. Review of minutes. November 25, 2019 minutes were accepted unanimously on motion by Tom Chase seconded by Myron Stachiw.
4. Public Comment. None.
5. Correspondence. None.
6. Old Business:
  - a. Barn Survey. Kristen Heitert will scan and convert barn survey information to digital format. Also, she will be in touch with Stacey Vairo about publication of full data on CT Trust site shortly.  
Jean McClellan will check with Elaine LaChapelle, who produced the powerpoint for WHPC based on the WHPC's Exhibition panels, about potential of submitting the powerpoint to the town website.
  - b. Cemetery surveys. Tom Chase indicated interest in pursuing drone scan and data for the Hill Cemetery. Myron will contact possible sources.
7. New Business.
  - a. Historic Preservation Plan. Kristen Heitert introduced idea of producing a Historic Preservation Plan for Woodstock and presented information about the process involved in making such a plan, and links to online plans from Massachusetts. Discussion ensued about previous movements in this direction and other town commissions and agencies that might be involved.
  - b. Lyn Smith has resigned from the Commission. Members will explore others to recommend to the Selectmen.
  - c. Election of Officers. Kristen Heitert was unanimously elected chair and Myron Stachiw, vice-chair, on motions by Jean McClellan, seconded by Tom Chase. Jean McClellan was unanimously elected clerk, on motion by Myron Stachiw, seconded by Tom Chase.
  - d. Adjournment at 7:58 P.M. on motion by Kristen Heitert, seconded by Tom Chase.

Please note that these minutes are in draft form until approved by the Commission.

Respectfully submitted by  
Jean McClellan, Clerk