

WOODSTOCK HISTORIC PROPERTIES COMMISSION

REGULAR MEETING MINUTES

Monday, July 23, 2018

1. The meeting was called to order in Meeting Room B of Town Hall at 7:20 P.M. by Lyn Smith, Vice Chairperson. Other Commission members attending were Tom Chase, Kristen Heitert, Jean McClellan, and Harold Bishop
2. Designation of Alternates: Harold Bishop designated as alternate
3. Review of Meeting Minutes: Minutes of June 25, 2018, were reviewed. Motion to accept the meeting minutes by H. Bishop, seconded by T. Chase, and unanimously approved.
4. Public Comment: Jean and Diana Bartelt presented their interest in having their family home at 235 Brickyard Rd. designated a local historic property. Lyn Smith summarized the content and review requirements associated with that kind of listing and will provide the Bartelts with a copy of the LHP nomination form for their review. Lyn Smith, Tom Chase, and Jean McClellan offered suggestions for other historic preservation organizations and/or deed restrictions they might pursue to protect the house for the future.
5. Correspondence: None
6. Old Business:
  - Jim Stratos updated the cemetery web interface for compatibility with the town's new software
  - Historic homes tax credit informational workshop to be held Monday, September 24, 2018, at the Woodstock Town Hall; HPC members will reach out to local preservation organizations and advertising platforms to generate wider interest
7. New Business: None
8. Adjournment at 7:58 PM on motion by Jean McClellan, seconded by Harold Bishop, and unanimously passed.

Respectfully submitted, Kristen Heitert, Clerk

Please note that while these minutes may be published, they are not approved by the Commission until the next meeting date.