

**WOODSTOCK INLAND WETLANDS
& WATERCOURSES AGENCY - Minutes
Meeting Held Virtually Via Zoom
MONDAY- JANUARY 9, 2023**

The IWWA meetings will be conducted on zoom until further notice. Public sign-in instructions can be found on the town website, woodstockct.gov prior to the meeting time. Documents for the meeting can be found on the website under the IWWA tab.

The recording of this meeting can be viewed at: <https://youtu.be/pUE4jNX7MHM>

- I. The call to order by Chair Mark Parker was at 7:17 PM (delayed by a technical issue)
- II. Roll Call:
Members Present- Mark Parker, Marla Butts, William Rewinski, Stuart Peaslee (alternate) Others: Wetlands Agent Dan Malo, Engineer Norm Thibault, Engineer Daniel Blanchette, Paul Blair, Acting Recording Secretary Dotti Durst
- III. Appointment of Alternates: Chair M. Parker seated Stuart Peaslee in order to attain a quorum
- IV. Action on minutes: Regular Meeting - December 5, 2022
 - a. Discussion:
**W. Rewinski — Item 5, #6 application 09-22-05, a “Sequence of Construction” was requested.
**W. Rewinski - Item 7b, LBTd maintenance work, a deadline of March 30 was included in the motion.
Motion M. Butts to accept the minutes of the December 5, 2022 Regular IWWA Meeting as amended to add these two points, motion seconded by Bill Rewinski, carried unanimously.
- V. Pending Applications: none
- VI. New Applications
 - a. * 12-22-01 – 171 Green Road – Jarrett Thomas – Map 5703, Block 10, Lot 28A Driveway wetland crossing for New Single-Family Home, Split & New SFH:
P E Daniel Blanchette, J&D Engineering, is present representing the applicants. He reviewed the proposed access route across the steeply sloped parcel, indicating the steps taken to minimize disturbance in the wetland areas; he noted that Muddy Brook is down-slope several hundred feet. As a family member owns the 11-acre parcel from which this Free Split is proposed, the subdivision approval process is streamlined. There was review of the roadside drainage situation; note was made that all building construction will be in compliance with zoning setback requirements and as far from wetlands as possible. NDDH septic approval is expected in February. The work will be done in the dry season to minimize possible erosion.
* W. Rewinski- adverse effects of drainage onto Lot 28? D. Blanchette: there will be minimal impacts, and no flow change due to minimal increase in impervious surfaces.
* M. Butts- driveway surface materials? Pitch of the driveway and runoff? Client prefers a gravel surface; a cross-slope drainage pattern is designed, rather than a crowned driveway, thus facilitating sheet flow into a gentle swale.
* M. Butts- stairs/steps for outdoor access from the home on what looks like a 3/1 slope? This detail will be added to the plans.
* M. Butts – noticed the Sequence of Construction for culverts/cross drainage, requested additionally the Sequence of Operations/Construction for all work in the Upland Review.

Motion M. Butts seconded by S. Peaslee to approve application 12-22-01 --171 Green Road – Jarrett Thomas – Map 5703, Block 10, Lot 28A Driveway wetland crossing for New Single-Family Home, Split & New SFH, with the conditions that the home's stairs be delineated on the plans, the Sequence of Construction for all work be provided, and that the drainage off the driveway to ensure water is directed away from the house be delineated, carried unanimously.

- b. 12-22-02 - Rocky Hill Road - Shane Pollock – Map 5783, Block 47, Lot 4E New Single-Family Home, portions in the Upland Review Area
- *Norm Thibault, Killingly Engineering, is present representing the applicant, Builder Shane Pollock. The 7-acre parcel has three wetland pockets labeled “Forested Wetlands” which are not contiguous; because they are shallow and sit on slopes, they do not provide habitat for amphibians. The 600-foot driveway is designed to bisect two of these areas, minimizing impacts with a cross-slope construction design, directing sheet flow down-slope. There is an existing swale along Rocky Hill Road which will be utilized. The home and septic are positioned outside the upland review area; NDDH has issued septic and well locations approval. Silt fencing and hay bales will be used for E & S control during the construction phases.
- * W. Rewinski – status of the driveway permit? The DPW has not yet examined the drainage at the site, but there is a pronounced swale at the roadside.
- *M. Butts- roadside drainage pipe size/length? The measurement was done from the peak of Rocky Hill Road downslope to determine the required pipe size.
- *M. Butts- Cuts/fill will be used to level the driveway; will outside material be needed? The sequence of earth movement should result in a balance between the cuts and the fills. No additional materials should be needed for leveling. – Given the length of the proposed driveway, will imported materials be needed? The sub-base will be processed gravel. – And considering this length of the driveway, are pull-off areas provided? The driveway width is 12 feet plus 2 feet each for the shoulders; vehicles should be able to pass. – Are utilities going underground? Yes, 2 feet off the driveway along the edge of the shoulders.
- M. Butts- A Sequence of Operations is not yet provided. It appears there is no work planned in wetlands or watercourses and thus no wetlands disturbance; a Wetlands Agent Approval seems appropriate.

Motion M. Butts seconded by S. Peaslee that Application 12-22-02 - Rocky Hill Road - Shane Pollock – Map 5783, Block 47, Lot 4E be processed as a Wetlands Agent Approval by Woodstock's Wetland Agent, provided that before initiation of construction a Sequence of Operations be provided, carried unanimously.

Discussion of the application: W. Rewinski asked the Engineer for clarification of the owner of the parcel being developed; there seems to be an inconsistency. The application seems to be from the builder. Agent. N. Thibault confirmed the owners are shown on the 4th page of the support documents. M. Butts requested that a document from the owners be provided, granting access throughout the project to the Wetlands. N. Thibault will follow up with the permission letter.

- c. 01-23-01 253 Crystal Pond Road -Paul Blair – Map 6385, Block 39, Lot 32 Remove man-made stone pier/replace stone to along the shore. Applicant/ property owner Paul Blair

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reviewed his interest in modifying the stonework along the waterfront on Crystal Pond, removing and relocating ½ to 2/3 of the stones, to create a more natural appearance.

* W. Rewinski- the history of the pier construction? Perhaps during the 1930s or 1940s when P. Blair's family obtained the property, utilizing the stone on the waterfront and on the property. Erosion from passing boats will be reduced. Wind typically is from the abutter's side where the metal pier is located and moves over the stone pier.

*M. Butts: what equipment will be utilized? A neighbor who is in the business and has the equipment with the longer reach needed to relocate the stones will do the work when the ground is stable under the equipment; his is the firm that installed the septic, so he is fully aware of the location. The water level is low at this time. - Changes to the property lines? No, the line is perpendicular to the waterfront.

Motion M. Butts seconded by W. Rewinski that application 01-23-01 253 Crystal Pond Road -Paul Blair – Map 6385, Block 39, Lot 32 Remove man-made stone pier/replace stone to along the shore. be allowed under Maintenance and Enjoyment of a Residential Property project, which is granted as of right, with the stipulation is that it must be completed during the Crystal Pond draw-down, carried unanimously.

VII. Administrative Business

- a. FY 24 Budget Request: The IWWA Agency consensus is that unless Wetlands Agent Dan Malo knows of a reason to change it, the application to the BOS shall request the same amount as for the current fiscal year, with the addition of a note that Statute mandates that IWWA costs must be covered. Having a local IWWA, adequately funded, keeps the decision-making local rather than turning the applications over to the DEEP. A draft IWWA budget request will be circulated by D. Malo.

VIII. Citizens' Comments:

- Wetlands Agent Dan Malo confirmed that the Sequence of Operations, as requested at the meeting of 12-05-2022, for Application 09-22-05 – Map 6385, Block 39, Lot 36A -James & Kathy Jean Barlow – 215 Crystal Pond Road, has been received.
- M. Butts: notice of a Saturday training meeting, presented by Mike Zizka among others, will be circulated

IWWA Agency discussion: for the February meeting, topics under Administrative Business will include 1). Review of the fees for IWWA applications

- 2). Bylaws and Operating Procedures review including modification of the number of Agency members
- 3). Election of officers
- 4). Review of documents required for Wetlands Agent property access during an approved project. . . .

*Reference was made to updated documents previously proposed, which have been set aside temporarily.

IX. Adjournment:

Motion M. Butts seconded by W. Rewinski to adjourn carried unanimously.

The meeting was adjourned at 8:45 PM by Chair M. Parker.

Respectfully submitted by Dotti Durst, Acting Recording Secretary *Dorothy Durst*

DISCLAIMER: These minutes have not yet been approved by the IWWA. Please refer to next month's meeting for approval/amendments.