



Woodstock Inland Wetlands & Watercourses Agency  
Monthly Meeting Minutes  
Monday – May 1, 2023  
held virtually via Zoom

*The IWWA meetings will be conducted on zoom until further notice. Public sign-in instructions can be found on the town website, woodstockct.gov prior to the meeting time. Documents for the meeting can be found on the website under the IWWA tab.*

The video recording of this meeting can be viewed at: <https://www.youtube.com/watch?v=1H1dJoL9C80>

I. The call to order by Chair Mark Parker was at 7:09 PM (delayed by a technical issue)

II. Roll Call: Members Present- Mark Parker, Marla Butts, William Rewinski, Stuart Peaslee (alternate)  
Others: Wetlands Agent Dan Malo. Members of the public/applicants. Acting Recording Secretary Dotti Durst

III. Appointment of Alternates (if necessary): Chair M. Parker seated Alternate Stuart Peaslee

IV. Action on minutes of previous meeting

a. **Motion M. Butts seconded by W. Rewinski to accept the minutes of the 03-06- 23 Regular IWWA Meeting as amended carried unanimously: a typographical error in the agenda/minutes as adjusted- the appropriate application numbers are # b. 03-23-03 (Rosenfield), # c. 03-23-03 (Wyndham Land Trust) and a spelling error #8, ‘oils-scientist’ is changed to Soils Scientist**

b. **Motion W. Rewinski seconded by M. Butts to accept the minutes of the 04-03-23 Regular IWWA Meeting as presented carried unanimously**

V. Pending Applications

a. 03-23-04 – Inground Pool and Pool Fence – 487 Route 198 – Audet Family/Vernon Pools. The property is across RT 198 from the former Stoggy Hollow, adjacent to a pond. The Application paperwork is now complete. M. Butts asked the size of the proposed pool and the area of disturbance, including any needed grading and soil movement, including proposed Erosion and Sediment Control measures. D. Malo confirmed that NDDH B-100 approval for appropriate distance from the septic tank came in, 03-24-2023. M. Parker asked for impacts on the waterbody. S. Peaslee: the map scale does not assist in understanding impacts to the waterbodies. Activity seems planned within the 125’ from a waterbody within the Upland Review area. In addition, the question was asked about the re-location proposed for excess soils which have been excavated, whether on-site or off, as well as how the area will be stabilized. D. Malo: since the application was received in March, and the fee has been paid, one more month remains in which to collect the remaining data before the IWWA must render a decision.

VI. New Applications

- a. 04-23-01 – New Single-Family Home – Lot 7-1, Route 171 – Kathleen Hicks (the applicant is in attendance). J & D Engineers note the driveway to be fairly level, with the Upland Review area drawn in at 100 feet. The Soils Scientist Joseph Theroux on 04-21-2022 checked and confirmed the property; he did not specify Watercourse or Wetland, but the site could even be both. The applicant was asked about a brush pile; it has been there but will be removed. D. Malo confirmed NDDH preliminary approval of the overall site design but that is not approval to construct; location of the septic is approved for a 5-bedroom home. M. Butts pointed out that often it is the contractor who returns to the NDDH with what is needed to grant construction approval. **Motion M. Butts seconded by W. Rewinski to assign 04-23-01, Lot 7-1 RT 171, Kathleen Hicks as a Wetlands Agent approval carried unanimously.**
- b. 04-23-02 – Inground Pool and Pool Fence –7 Millbrook Lane –Melissa Lewis (the applicant is present) W. Rewinski: no elevations are provided, slopes are unknown, and the area of disturbance is not identified. M. Butts expressed concern about the land downstream from the dam which was removed, and the topography. Applicant Lewis discussed the importance of a stand of pine trees and detailed the work to be done on a tiered retaining wall and a stone wall near the trees. With the water level currently lowered, the “wetlands” look like lawn, but appropriate care will be taken. M. Butts stressed the importance of Erosion Controls north of

the pines, suggesting wattles for ease of use and removal.

**Motion M. Butts seconded by S. Peaslee to grant application 04-23-02 for an Inground Pool/Pool Fence at 7 Millbrook Lane, owned by Melissa Lewis, as a Wetlands Agent approval, with the condition that the site plan be amended to include the Erosion and Sediment Control measures and the limits of disturbance, carried unanimously.**

## VII. Administrative Business

### a. Discussion of Pond Issue on Lake View Drive: Document 1, Document 2:

An application (11-21-11) for 33 Marcy Road, which was withdrawn, is under review. The owner's address is not shown. There was discussion of the timelines for which it was eligible for re-submission. In the interim, the pond was expanded, and a super-saturated ground area has developed; sheet flow has been channelized. Photos show water over-topping the berm. \* M. Butts: since no re-submission was received, this becomes an enforcement action by the IWWA. The level of hazard, as determined by the DEEP, will be the factor in who has final responsibility for enforcement. \*Ivana de Giovani (Lake Association Board representative): the Board is looking into the matter, and Ross Ellison (Board Roads Chair) provided observations. M. Butts: D. Malo has the authority to pursue the details, issue an Order of Violation, contact DEEP and report his findings to the IWWA

b. Discussion of Easement/Drainage Project on Lake View Drive: applicant Ross Ellison- neighboring property owners have offered an easement to permit water flow. He confirmed permission to begin to remove trees, but not stumps/not grading/not excavating, so the work moves ahead but there are no disturbed soils. If direct discharge to the lake is planned, a permit is required, and the process takes 30+ days before action can begin.

c. Discussion of Application/Permit Fees: M. Butts has prepared a preliminary document. The time needed to process the paperwork, the legal notices, and state fees need all be accounted for; more revenue is required to handle it. More emphasis on Declaratory Rulings, as well as Maintenance and Enjoyment of a Residential Use, which have lower time needs or expense to process, may be useful. If housing increases, since Worcester and Providence are now considered reasonable commutes, the work of the IWWA will require more funds. Several ideas for addressing funding needs were discussed; the subject will be moved to the next meeting's agenda.

d. Review of Updated Permit Application Form: There was a review of the documents accessible by the public on the town IWWA webpage. Suggestions for additions and for streamlining were proposed, as were wording changes and identification of other specific information which is needed.

## VIII. Citizens' Comments:

- Bob Dion, 135 Laurel Hill Road, sent a request for guidance today regarding the replacement of stones and the installation of granite slabs, the same width as the dock, going down to the waterfront.
- William Hodis, 29 Loyola Road, asked if a permit is needed to level the lawn and fill low spots. D. Malo will conduct a site visit and report back. Consensus: probably Maintenance and Enjoyment of Residential Use.
- M. Butts: the version of the IWWA Bylaws needs to be changed on the website
- S. Peaslee asked a hypothetical question regarding possible impacts on the underground water table by the activities of a commercial entity: how would that be addressed? DEEP is the place to approach first.
- M. Parker polled the IWWA about an alternate date for the July meeting and 07-10 was selected instead of the customary First Monday.

## IX. Adjournment:

**Motion S. Peaslee seconded by W. Rewinski to adjourn carried unanimously.**

The meeting was adjourned at 9:27 pm by Chair M. Parker.

Respectfully submitted by Dotti Durst, Acting Recording Secretary *Dorothy Durst*

*DISCLAIMER: These minutes have not yet been approved by the IWWA. Please refer to next month's meeting for approval/amendments.*