

INLAND WETLANDS & WATERCOURSES AGENCY

REGULAR MEETING

Monday, March 1, 2021 – 7:00 pm

In accordance with Governor Lamont's Executive Order and social distancing guidelines recommended by the CDC, members of the IWWA participated in the meeting via ZOOM online.

MINUTES

- I. **Call to Order:** Chairman Mark Parker called the meeting to order at 7:03 pm.

Chairman Parker shared the protocol on conducting meetings via Zoom online.

- II. **Roll Call:**

Members Present: Mark Parker, William Rewinski, Marla Butts, Stuart Peaslee (Alternate)

Members Absent: None

Quorum: Yes

Others Present: Tina Lajoie, Paul Terwilliger, Pete Parent, Steve Pikul, Noreene Stehlik, Members of the Public

- III. **Appointment of Alternates (if necessary):** None.

- IV. **Action on minutes of previous meeting of February 1, 2021:**

It was requested to change the following on page 1; V(a) New Business; 2nd para: Change the word "not" to "only" as follows: "Marla Butts noted that since this is not in the upland review area..." to "Marla Butts noted that since this is only in the upland review area..."

Motion was made by William Rewinski, and **Seconded** by Marla Butts, to **Approve** the minutes of the February 1, 2021 IWWA meeting as amended. **The motion passed unanimously.**

- V. **New Business:**

- a. UP 02-21-09 – Robin E. Marinelli– 1920 Route 198 – Hull Forest Products – Timber Harvest

Tina Lajoie stated this application was overlooked and should have come before the Agency back in December 2020. She will follow-up with the applicant to determine if the work has been completed. Ms. Butts noted that according to the application the applicant is not proposing any cutting in wetlands; they will cross three intermittent water courses using portable bridges or mats.

Motion was made by Marla Butts, and **Seconded** by William Rewinski, to **Approve** UP 02-21-09 – Robin E. Marinelli – 1920 Route 198 – Timber Harvest as a use permitted as of right by Hull Forest Products. **The motion passed unanimously.**

- b. 02-21-10 – Laurel Hill Drive North Beach – Dennis Comprone/Lake Bunggee Lake District – removal and replacement of beach sand

Ms. Butts stated it appears this would qualify as a non-regulated use under recreation. Thus, it was recommended the application number be converted to a UP designation.

Motion was made by Marla Butts, and **Seconded** by William Rewinski, to **Approve** 02-21-10 – Laurel Hill Drive North Beach – Dennis Comprone/Lake Bunggee Lake District – removal and replacement of beach sand and that the application number be converted to UP 02-21-10 as a non-regulated use under the terms of recreation providing that the removed beach sand does not end up in a wetlands area and to notify the Wetlands Agent of the disposition of the removed sand. **The motion passed unanimously.**

VI. Old Business:

- a. 03-20-03 – ND Swadia LLC dba Woodstock Country Store – revised site plans due to decreased number of gas pumps

Steve Pikul was in attendance representing the applicant. He answered questions from Agency members and stated significant changes include the alignment of storage tanks and canopy and adjustments to signage. There were also minor changes with lighting per Planning & Zoning conditions. The Design Review Comment & Resolution Form identifying numbers 1-32 was included in the meeting packets. Mr. Pikul confirmed that the site plan titled “Convenience Store & Gas Station with Apartment” is the final set.

Mr. Pikul stated reference to the 1,406 SF apartment is noted in the waivers. Mr. Rewinski suggested the applicant remove all references to “preliminary” and “proposed” on final documents.

Ms. Butts believes this would be considered a permit modification for approval noting the drawings that were posted with the March 1, 2021 Zoom documents.

Motion was made by Marla Butts, and **Seconded** by William Rewinski, to **Approve** the Revised Plans for 03-20-03 – ND Swadia LLC dba Woodstock Country Store – as such revised plans titled “Convenience Store & Gas Station with Apartment” were posted on the Town of Woodstock Inland Wetlands & Watercourses Agency Zoom documents for its March 1, 2021 meeting consisting of 17 pages. **The motion passed unanimously.**

Mr. Pikul requested the Design Review Comment & Resolution Form be noted for the record which depicts a review date of February 8, 2021 and was submitted on February 18, 2021. It was recommended the applicant address the monument sign with Planning & Zoning as it does not fall under IWWA’s purview.

- b. 11-20-36 – Town of Woodstock – Peake Brook Road – bridge replacement

A Hydraulic Analysis Report dated February 22, 2021 was included in the meeting packets. Pete Parent was in attendance and answered questions on the report. Discussion ensued regarding scenarios with a 100-year storm, temporary water controls, and materials to be used for the cofferdam. The construction period is anticipated to begin this spring/summer and will take approximately 4-6 months.

Discussion ensued regarding the cofferdam. Mr. Peaslee suggested approval could be conditioned on the cofferdam meeting the standards set by the American Society of Testing Materials (ASTM). Mr. Parent stated there were no significant changes to the site plan that was previously submitted.

Motion was made by Marla Butts, and **Seconded** by William Rewinski, to **Approve** 11-20-36 – Town of Woodstock – Peake Brook Road – bridge replacement with the condition the permittee

submit to the IWWA prior to the start of construction of the entire project the plan and details for the cofferdam's construction for the Agency's approval. **The motion passed unanimously.**

- c. 01-21-02 – Maria Bushey – Laurel Hill Drive – Map 7272, Lot 34, Block B35 – construction of new home, septic, well and driveway

Paul Terwilliger was in attendance representing the applicant. The applicant is awaiting a decision from the Bungree Lake Association, which meets on March 4, 2021. Therefore, Mr. Terwilliger requested an extension.

Motion was made by Marla Butts, and **Seconded** by Stuart Peaslee, to **Table** 01-21-02 – Maria Bushey – Laurel Hill Drive – Map 7272, Lot 34, Block B35 – construction of new home, septic, well and driveway to the April 12, 2021 meeting. **The motion passed unanimously.**

- d. 09-20-23 – Noreene Stehlik – 294 Route 198 – Phragmite removal in pond
- e. 09-20-24 – William Stehlik – 1030 Route 198 – Phragmite removal in pond

Mr. Rewinski commented that both applications do not seem to involve any dredging or removal of soils at this point. He believes it will probably require continual attention over the years. Noreene Stehlik stated the goal is to cut the phragmites close and transport the materials to a non-wetlands area.

Motion was made by Stuart Peaslee, and **Seconded** by Marla Butts, to **Approve** 09-20-23 – Noreene Stehlik – 294 Route 198 – Phragmite removal in pond and 09-20-24 – William Stehlik – 1030 Route 198 – Phragmite removal in pond as modified and presented in an email from Noreene Stehlik on February 21, 2021. **The motion passed unanimously.**

- VII. Review of Bylaws:** Revisions to the Bylaws from the last meeting were incorporated and included in the meeting packets. Ms. Butts stated she noticed the agenda format had changed since August of 2020 and would like to see the format return to the original version that was adopted on June 17, 2019 as noted in Section 9 of the Bylaws.

Motion was made by Marla Butts, and **Seconded** by Stuart Peaslee, to **Approve** the revised Bylaws as presented including the identified format for IWWA agendas be followed in Section 9. **The motion passed unanimously.**

- VIII. Wetlands Agent Activity Report:** Due to Ms. Lajoie recently returning from vacation, she will provide a detailed Wetlands Activity Report for the next meeting. She has asked town administration to consider increasing the Wetlands Agent hours to 10 hours per week and hire a person over the next few months so there is a proper transition of duties prior to Ms. Lajoie leaving on July 1, 2021. She asked members for forward any candidate recommendations they may have. Ms. Lajoie will send the Wetlands Agent job description to members for their reference.

- a. Other Administrative Business¹: None
- b. Communications: None
- c. Bills: None

¹ Subheadings under Administrative Business may include, as needed, Wetlands Agent Reports, Communications, Bills, Complaints, Investigations, Enforcement, Requests for Permit Extensions/Transfers, Election of Officers, Budget Requests and Other.

- IX. Citizens' Comments/Other Topics:** Chairman Parker stated on April 8, 2021, the CT Association of Wetlands Scientists will hold its meeting via Zoom, which is free to members. A \$5.00 registration fee applies to non-members. Chairman Parker will email the details to IWWA members. Ms. Lajoie stated the FOIA request regarding 119 Crooked Road Extension is being finalized this week.
- X. Adjournment: Motion** was made by William Rewinski, and **Seconded** by Marla Butts, to **Adjourn. The motion passed unanimously.** The meeting adjourned at 8:54 pm.

The recording of this meeting can be found here: <https://youtu.be/MIfUyEzNjhl>

Respectfully submitted by Cynthia Brown, Recording Secretary. **DISCLAIMER:** These minutes have not yet been approved by the IWWA. Please refer to next month's minutes for approval/amendments.