

Inland Wetlands & Watercourse Agency

REGULAR MEETING

Monday, March 7, 2022

7:00 PM

Virtual Via Zoom

The IWWA meetings will be conducted on zoom until further notice.

Public sign-in instructions can be found on the town website, woodstockct.gov prior to the meeting time.

Documents for the meeting can be found on the website under the IWWA tab.

The recording of this meeting can be view at <https://youtu.be/EhFGxuj1n4w>

1. Call to Order

- a. Chairman Mark Parker called meeting to order at 7:15 pm

2. Roll Call

Members Present- Mark Parker, Marla Butts, William Rewinski, Stuart Peaslee (alternate)

Others Present- Wetlands Agent Ashley Stephens, Recording Secretary Amy Monahan,

Members of the public including LBTD Roads Chair Ross Ellison, LBTD Compliance Chair

Kathleen Ellison, Darrell Weldon, Larry Acquarolo, Mark Reynolds, George & Carolyn Looby, Todd

Looby, Jim Pioppi, Randy & Karen LeBeau

3. Appointment of Alternates

- a. Stuart Peaslee seated

4. Action on Minutes of Previous Meeting

- a. Regular Meeting February 7, 2022
 - i. From the meeting minutes on February 7, 2022, the commission recommends changing the following-
 - 1. Item 5.a.i – The spelling of Kathleen Ellison’s name was incorrect in the minutes and should be corrected from “Kathleen Allison” to “Kathleen Ellison”
 - ii. Marla Butts made a ***Motion** to accept minutes as presented with the correction noted above. ***Seconded** by Bill Rewinski. ***The motion passed unanimously.**

5. Preliminary Discussion

- i. None

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6. Pending Applications

- a. 11-21-11- James Bentley- 33 Marcy Road – expand pond, replace culvert pipe and concrete pipes, and maintenance on stream (received 11/15/21- extension date until 3/10/22)
 - i. James Bentley has withdrawn his application and will reapply when required documents are completed for submission.
 - ii. A letter was received from Lake Bungee Tax District detailing concerns with the James Bentley property. The lake district had KARL F.ACIMOVIC,P.E.&L.S. examine the drainage and make recommendations for correcting the drainage concerns.
 - iii. Neighbors Darrell Weldon and Larry Acquarolo voiced concerns about the current drainage on Lake View Drive from the Bentley property.
 - iv. Marla Butts requested that Ashley Stephens forward the letter from Karl Acimovic to the engineer working for James Bentley at Killingly Engineering.
 - v. Because this application has been withdrawn, at this time the only actions that can be made by the commission are to monitor the property and be sure all information is properly distributed to engineers and involved parties. This application will be revisited when re-submitted by James Bentley.
- b. 12-21-14- Morris Lewis – Hemlock Dr, 34 Lot 68- new home construction (received 1/10/22)
 - i. Marla Butts reviewed additional information about the standard quick 4 bottom chamber infiltration units proposed on plan and they were described by Mark Reynolds.
 - ii. There have been no concerns submitted from neighbors or the LBTD to date.
 - iii. Mark Reynolds, representative for the applicant, stated that the approval for this plan has been granted from NDDH for septic and well. He also elaborated on the location and function of the infiltration units proposed for the property. A storm water management report has also been completed and submitted to the commission.
 - iv. Marla Butts requests and engineer certify that the installation of the infiltration system meets manufacturer's specifications.
 - v. Marla Butts made a ***Motion** to accept application 12-21-14- Morris Lewis – Hemlock Dr, 34 Lot 68- new home construction as shown on plans titled Site Development Plan – Single Family Residence, 10 Hemlock Drive prepared for Morris Lewis, prepared by Rob Hellstrom Land Surveying LLC, dated revised 01/12/22 with the condition that an engineer certify the Quick 4 installation of infiltration system meets manufacturer specifications and that the certification be sent to the IWWA for the file. ***Seconded** by Bill Rewinski. ***The motion passed unanimously.**
- c. 01-22-04- George & Carolyn Looby- 534 Senexet Rd- clean existing farm pond (received 2/7/22)
 - i. Todd Looby provided details for the pictures provided to the commission.
 - ii. Jim Pioppi, contractor for the project, discussed the process for the project to be completed. The plan is to divert the water in an existing channel to let water naturally bypass pond area in order to let sediment in pond dry as much as possible. A long reach

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excavator would then remove sediment to be hauled to previously excavated gravel area on the property.

- iii. Marla Butts requested a diagram be submitted from the contractor showing the plan described and questioned if a pump was considered to aid with removing water from the sediment.
- iv. Ashley Stephens noted for the record that Highway Foreman John Navarro is familiar with the site and comfortable with the contractor. He is willing to visit the site to monitor work during the project.
- v. Marla Butts suggested to table the application 01-22-04- George & Carolyn Looby- 534 Senexet Rd- clean existing farm pond (received 2/7/22) until the April meeting allowing requested diagram to be submitted.

7. New Applications

- a. 02-22-07- Francis & Lucy Jolie- Indian Spring Rd (MBLU:5787-34-144W)- new home construction (received 3-7-22)
 - i. No parties are present for this application.
 - ii. Bill Rewinski noted errors on the plan including the mis-labelling of the lake as Bungee (should be Witches Woods) and the lot location marked for the application is not the correct lot. He also requested a locus on the soil map. Other concerns with this plan are the steep elevations and location of the septic.
 - iii. Approval from NDDH has not been granted at this this time.
 - iv. Marla Butts recommended that this application be processed as a full IWWA application instead of Wetland Agent Approval due to the concerns with the lot. She requests more information from the engineer be provided for the next meeting.
 - v. Plan corrections are requested for the next meeting as well as NDDH
 - vi. Marla Butts made a ***Motion** to accept for consideration the application 02-22-07- Francis & Lucy Jolie- Indian Spring Rd (MBLU:5787-34-144W)- new home construction (received 3-7-22) as individual permit application for continued review. ***Seconded** by Bill Rewinski. ***The motion passed unanimously.**
- b. 03-22-09- Randy & Karen LeBeau- 15 Laurel Hill Drive- construct stone lake wall (received 3-7-22)
 - i. Randy LeBeau explained the plan is to build a 1 foot wall at water's edge in order to stop erosion due to boat traffic. The wall will be natural stone on a crushed stone base.
 - ii. Marla Butts requests a cross section diagram of the wall with footing information details and materials list for the project be provided.
 - iii. Marla Butts made a ***Motion** to accept application 03-22-09- Randy & Karen LeBeau- 15 Laurel Hill Drive- construct stone lake wall (received 3-7-22) with request for additional

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information including details and cross section. ***Seconded** by Stuart Peaslee. ***The motion passed unanimously.**

8. Administrative Business

a. Review/Revise IWWA forms & By-Laws

- i. Applicant and Owner signatures should be required on forms (as applicants are not always owners). Marla Butts recommended viewing Thompson forms as a reference and be sure to include “printed name” line on forms.
- ii. Clarification of how forms are being used and when they need to be completed is needed. For example, any work in wetlands should require long form.
- iii. Requirements for diagrams should be provided to assist applicants to know what is needed (determined by wetland agent in preliminary review).
- iv. Ashley Stephens will work on revisions as discussed and bring updated form to the next IWWA meeting for review and vote.
- v. Review/Revise of By-Laws will be tabled until next meeting. Marla Butts did mention that our current agenda does not follow agenda standards noted in the current By-Laws. Marla also noted that Ashley Stephens was never voted in by the IWWA as the authorized Wetlands Agent.
- vi. Marla Butts made a ***Motion** to amend the March 7, 2022 agenda to add item under administrative business to appoint Ashley Stephens as Wetlands Agent. ***Seconded** by Stuart Peaslee. ***The motion passed unanimously.**
 1. Marla Butts made a ***Motion** to appoint Ashley Stephens as the Woodstock IWWA duly authorized Wetlands Agent. ***Seconded** by Bill Rewinski. ***The motion passed unanimously.**
- vii. Bill Rewinski wants to address the concerns in IWWA when a member must recuse themselves from an item and a quorum is no longer valid. This may require changing the commission structure to reduce membership number and lower quorum requirement.

b. Correspondence of Lake- Bungee Lake (Bungee Rd & Rt 171)

- i. Notification for treatment has been sent to the Town of Woodstock IWWA.

c. Correspondence of Lake- Witches Woods (Rt 171 & Rt 198)

- i. Notification for treatment has been sent to the Town of Woodstock IWWA.

d. Correspondence of Lake- Quassett Lake (Quassett Rd)

- i. Notification for treatment has been sent to the Town of Woodstock IWWA.

9. Citizen's Comments

- i. None

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10. Adjournment

- a. Marla Butts made a ***Motion** to adjourn. ***Seconded** by Stuart Peaslee. **The motion passed unanimously.** Meeting adjourned at 9:23 pm.

*Respectfully submitted by Amy Monahan, Recording Secretary. DISCLAIMER: These minutes have not yet been approved by the IWWA. Please refer to next month's meeting for approval/amendments.