

INLAND WETLANDS & WATERCOURSES AGENCY
REGULAR MEETING MONDAY, AUGUST 19, 2019
WOODSTOCK TOWN HALL – LOWER LEVEL, ROOM B

MINUTES

I. The call to order was by Chair Mark Parker at 7:04 PM.

II. Roll Call

Members Present: Mark Parker, Marla Butts, William Rewinski, Stuart Peaslee

Members Absent: None

Noted for Record: Quorum

Others Present: Dotti Durst, Acting Recording Secretary

III. Appointment of Alternates (if necessary)- n/a

IV. Motion. W. Rewinski seconded by S. Peaslee to approve the minutes of July 15, 2019 with adjustments carried unanimously. Note: Article VII, a and b--the Interim Wetlands Agent is Mike D'Amato. Same Article, c- the 4th paragraph as re-worded ... *do the hydraulics on the RT 169 existing DOT culvert at County Road as it located immediately upstream... but did not have a report stating that the existing culvert could adequately handle upstream flows.*

V. Pending Applications - None

VI. New Applications- a new application came into the Wetlands Agent's office: #08-19-14, 25 RT 197, for a new dwelling partially in an upland review area; this will entail a Wetlands Agent Approval. Some documents have been received, but the fee requirements are not yet fully in place. M. Butts will ask the Wetlands Agent to work with the applicant on this.

VII. Administrative Business:

a. Status on operation of Agency / Wetlands Agent Authorization: First Selectman Mike Alberts sent Chair M. Parker an email about the status of the return of Tina Lajoie, who does hold the required State certification. **Motion M. Butts seconded by S. Peaslee that Tina Lajoie, CAZEO, be authorized to serve as Woodstock's part-time Wetlands Agent as of September 2, by which time the Interim ZEO, M. D'Amato, will have completed his service, carried unanimously.**

b. Wetlands Agent Activity Report- no report

c. Bills- Stonebridge Press: Notification of culvert repair and 2 approvals, \$44

d. Communications- The Connecticut Association of Conservation and Inland Wetlands Commissions (CACIWC) 42nd annual meeting and training: Saturday, November 23, Red Lion Inn, Cromwell. Registration by IWWA members (as well as Conservation Commission members) by October 1 results in a discount. The excellence of the training was reviewed

by all who previously attended. **Action Item:** at the next IWWA meeting, members will be polled about their intention to attend so there is time to get a Purchase Order processed.

Motion M. Butts seconded by W. Rewinski to renew membership in CACIWC, effective July 1, 2019 – June 30, 2020, in an amount up to \$65 carried unanimously.

The renewal status of the Conservation Commission is unknown by those present.

VIII. Citizen's comments- no members of the public were present.

Members offered comments and discussion:

- The presence of algae blooms in Woodstock watercourses, some of which link together as they flow south, was reviewed
- IWWA was asked to send a letter to the DPW last month which is in process; we will work with Tina Lajoie on following up
- The town is suggesting that Board/Commission members set up separate gmail accounts, to be used exclusively for Board or Commission matters, thus simplifying any FOIA inquiry in the future.
- M. Parker sent a thank you to Mike Alberts for his work in facilitating the return of Tina Lajoie. At the same time, he reminded the First Selectman that there is a vacancy on the IWWA. M. Butts noted that nearby towns have modified their ordinances regarding the size of a board or commission, and adding the provision for alternates, which has streamlined handling business effectively.
- Notification was received through DEEP: the application of treatments for weed control will take place June - September on 15 of the 45 acres at Chamberlain Lake
- S. Peaslee distributed a draft copy of an IWWA Process Flow Chart (08-19-19) that he is creating, demonstrating both types of applications handled by the Agency.
- M. Butts asked the Acting ZEO to utilize a thumb drive to provide a copy of the recently released lengthy document regarding hydrology findings/approaches
- **Action item:** The IWWA will review and consider modification of the application paperwork, including the fee submission text, for clarity purposes. This will be in addition to other aspects of the Regulations which are under review for possible amendment.

IX. Motion M. Butts seconded by S. Peaslee to adjourn carried unanimously.

The meeting was adjourned at 8:10 PM by Chair M. Parker.

Respectfully submitted by Dotti Durst (Acting Recording Secretary) *DD*

DISCLAIMER: These minutes have not yet been approved by the IWWA. Please refer to next month's minutes for approval/amendments.