

**INLAND WETLANDS & WATERCOURSES AGENCY REGULAR MEETING**

**MONDAY, November 18, 2019 - 7:00 P.M.**

**WOODSTOCK TOWN HALL - LOWER LEVEL, ROOM B**

**MINUTES**

- I. **Call to Order:** IWWA Chair Mark Parker called the meeting to order at 7:04 pm.
- II. **Roll Call:**  
**Members Present:** Mark Parker (Chair), Stuart Peaslee, William Rewinski, Victor Peabody  
**Members Absent:** Marla Butts  
**Noted for the Record:** Quorum  
**Others Present:** Tina Lajoie, Cindy Brown, members of the public
- III. **Appointment of Alternates (if necessary):** None.
- IV. **Action on minutes of previous meeting of September 16, 2019:**  
William Rewinski **MOVED** to **ACCEPT** the September 16, 2019 meeting minutes as presented; Stuart Peaslee **SECONDED**; **MOTION CARRIED UNANIMOUSLY.**
- V. **Pending Applications:**
  - a) **#09-19-16 Chamberlin Mill, 286 Old Turnpike Road – Installation of under drain system.**  
Tina Lajoie shared the site plan pertaining to the above referenced property with IWWA members. The Nature Conservancy was notified by Jean McClellan that site improvements were going to be made to the Chamberlin Mill land in order to accommodate the safe development of a small parking area. In a letter dated October 23, 2019, and after review of the engineering plans for the project, the Nature Conservancy determined the project acceptable, with the condition that Chamberlin Mill and/or any certified contractor conducting work on Conservancy land shall name the Conservancy as an additional insured for the duration of the project.  
  
At the September 16 IWWA meeting, IWWA members asked Ms. McClellan for additional items that IWWA members could review at the November 18 meeting. They included confirmation of the location for the porta potty structure and updated engineering plans (signed and sealed) indicating the location; and, a sequence of construction and anticipated timeline. These items were satisfied at the November 18 meeting.  
  
Ms. McClellan asked if Chamberlin Mills would need to present a modified site plan should they choose to expand parking. Chair Parker stated that a form would need to be completed, and the IWWA agent would be able to sign off on this item. However, Ms. Lajoie would need to be informed prior to any work commencing in the upland area.  
  
William Rewinski **MOVED** to **ACCEPT** application #09-19-16 Chamberlin Mill, 286 Old Turnpike Road – Installation of under drain system; Stuart Peaslee **SECONDED**; **MOTION PASSED UNANIMOUSLY.**

## VI.

### New Applications:

#### a) #10-19-19 Harakaly, George – 10 Loyola Road – Repair of seawall.

Mr. Harakaly was present and shared an overview of the proposed work. He explained that the existing wall is cracking and tipping. The plan is to dig below the existing wall about 18 inches and pour a 60 ft. filling with one-inch rebar in the footings. Subsequently, another wall (10" wide by 12" high) will be poured in the front (18-24 inches down), recapping the existing wall. Rebar will be staggered every 10-12 inches. Slots will be cut to accommodate water weeping out.

Mr. Harakaly responded to questions relative to erosion and soil control. Chair Parker requested Mr. Harakaly provide at a future meeting a locus map depicting the slope, along with plans for erosion and soil control around the work site. Chair Parker explained the permit is good for five years in order to conduct the proposed work.

William Rewinski **MOVED** to **ACCEPT** application #10-19-19 Harakaly, George – 10 Loyola Road – Repair of seawall, with the condition that Mr. Harakaly provide a locus map and site diagram to show erosion and soil control, as well as proof of lake association approval of the proposed project; Victor Peabody **SECONDED**; **MOTION PASSED UNANIMOUSLY**.

#### b) #10-19-20 Shaw, Scott – Drainage at end of driveway.

This item was tabled until later in the meeting.

#### c) #11-19-21 Erskine, Christopher – Big Horn Lane – New dwelling.

Builder Richard Audet with RTA Builders was present at the meeting and represented Christopher Erskine. The property (Lot 38) is located on the point of Big Horn on Lake Bunggee. CME has visited the site, and it was determined that the house (set 35 feet back from the water) will be turned to be perpendicular to the road. Thus, the location of the septic will now work with the setbacks. Pictures of the site were provided. NDDH gave approval and proposed the placement of a couple of layers of silt fence and hay bales.

William Rewinski **MOVED** to **ACCEPT** #11-19-21 Erskine, Christopher – Big Horn Lane – New dwelling, as presented and for consideration at the next meeting; Stuart Peaslee **SECONDED**; **MOTION PASSED UNANIMOUSLY**.

#### d) #11-19-22 Olshewski, Peter & Maureen – Restore property for hayfield.

IWWA Agent Tina Lajoie introduced Sig Swanberg who explained the work he's completed on the above referenced property, with the goal of restoring the property after demolition of the old barn and planning a hay field. Photos of the property were distributed to IWWA members.

William Rewinski **MOVED** to **APPROVE** application #11-19-22 Olshewski, Peter & Maureen – Restore property for hayfield, as a use as of right and for agricultural purposes; Victor Peabody **SECONDED**; **MOTION PASSED UNANIMOUSLY**.

## VII.

### Preliminary Discussion:

#### Smith Road Map 5785, Block 45, Lot 4-1, Higgins, Jonathan – one-acre pond.

Mr. Higgins was present for the meeting and sought information on what is required by IWWA in order to approve a pond on the property. He explained the proposed site is on wetlands. It is situated on the west side of Smith Road and a steep hill runs down to a brook, which flows toward Woodstock Valley. His preliminary plan would be to dig the site area for a pond and build a road on the back side. IWWA members offered the following feedback: an application may need to be submitted to the Department of Energy & Environmental Protection; should

the location be a drinking water aquifer, the Town of Putnam may need to become involved; an engineering design would be required to include excavation plan, fill being used, under road lining, impervious barrier, among other things. Additionally, it would need to be built to withstand a 100-year storm, and if it qualifies as a dam, the proposed plan would need to be approved by the state. Mr. Higgins thanked the IWWA for its feedback.

**VIII: Administrative Business:<sup>1</sup>**

**a) Other**

- Budget Review

Ms. Lajoie reported that budget planning for the next fiscal year will commence in December, with a final budget submission in January 2020. This item will be on the December agenda. The budget balance as of October 1 indicates \$2,452.90.

**b) Wetlands Agent Activity Report**

- Roseland Park Activity discussion

Rick Harless was present at the meeting and provided photos of work that was done at Roseland Park. Mr. Harless explained the process and timeline regarding the boat house pavilion and decking structure. Due to a sizeable portion of the deck collapsing, it was deemed unsafe. He attempted to contact the IWWA Office; however, due to the IWWA Agent vacancy, he was unable to report the issue to someone. Because of safety concerns, he worked with a company that was already on site at Roseland Park, who removed the remaining structure. Pond silt was brought in to cover the remaining debris (rebar). There are preliminary plans to enhance this space to become a focal point of the waterfront. Once finalized, Mr. Harless will share the proposed plans with the IWWA.

**Item #10-19-20 Shaw, Scott – Drainage at end of driveway, previously tabled, was discussed.**

Tina Lajoie asked IWWA members if this item would be considered a Wetlands agent sign off due to the issue of diverting water, and if this would be considered as a use as of right. She previously consulted with John Navarro who also reviewed the plan. After reviewing the regulations, Chairman Parker and other IWWA members felt that this would qualify as an agent signoff. IWWA members recommended that prior to IWWA approval, Ms. Lajoie determine if there was ever an existing pipe in the location.

William Rewinski **MOVED** to **AUTHORIZE** the IWWA Agent to conduct a site inspection and to report back to the IWWA; Victor Peabody **SECONDED**; **MOTION PASSED UNANIMOUSLY.**

**c) Bills**

- Norwich Bulletin Legal Bills – Camp Woodstock  
Chairman Parker reviewed and approved the invoice.

**d) Communications**

- DEEP Certificate of Approval – Painter Dam (Route 171)
- CACIWC Newsletter

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<sup>1</sup> Subheadings under Administrative Business may include, as needed, Wetlands Agent Reports, Communications, Bills, Complaints, Investigations, Enforcement, Requests for Permit Extensions / Transfers, Election of Officers, Budget Requests and Other.

The above correspondence was included in the members' packets for their information.

- Correspondence from Tom Gotta re: 119 Crooked Trail Extension  
Ms. Lajoie reported that she has recently learned of issues with this property. The DEEP is involved at this time, and she is awaiting DEEP's written response. She distributed photos of the property concerns. Ms. Lajoie will keep IWWA members informed as more information becomes available.
- Request for Yearly Calendar from Town Clerk  
Ms. Lajoie will be preparing the 2020 meeting dates. She requested the Agency return to its original calendar, which had meetings occurring on the first Monday of the month. Should there be a holiday, the meeting would move to the second Monday of the month.

Victor Peabody **MOVED** to **APPROVE** the proposed 2020 calendar—holding meetings on the first Monday of the month; Stuart Peaslee **SECONDED**;  
**MOTION PASSED UNANIMOUSLY.**

Ms. Lajoie distributed the IWWA Activity Report for members to review. It was suggested Ms. Lajoie include mention about receiving notice on 119 Crooked Trail Extension from the DEEP.

**IX: Citizen's Comments:** None.

**X: Adjournment:**

William Rewinski **MOVED** to **ADJOURN**; Victory Peabody **SECONDED**; **MOTION CARRIED UNANIMOUSLY.** The meeting **ADJOURNED** at 8:43 pm.

Respectfully submitted by Cynthia Brown, Recording Secretary  
**DISCLAIMER:** These minutes have not yet been approved by the IWWA.  
Please refer to next month's minutes for approval/amendments.