

INLAND WETLANDS & WATERCOURSES AGENCY

REGULAR MEETING

Monday, July 13, 2020 – 7:00 P.M.

In accordance with Governor Lamont's Executive Order and social distancing guidelines recommended by the CDC, members of the IWWA participated in the meeting via ZOOM online.

MINUTES

I. **Call to Order:** Chairman Mark Parker called the meeting to order at 7:10 pm.

II. **Roll Call:**

Members Present: Mark Parker, Stuart Peaslee, William Rewinski, Marla Butts

Members Absent: Victory Peabody

Quorum: Yes

Others Present: Tina Lajoie, Joshua Pratt, Stephen Adams, Steven Pikul, David Held, John Barber, Maggie Houlihan, Calisto Bertin

III. **Appointment of Alternates (if necessary):** None.

IV. **Action on minutes of previous meeting of June 1, 2020:**

Motion was made by William Rewinski, and **Seconded** by Stuart Peaslee, to **Approve** the minutes of the June 1, 2020 IWWA meeting as presented. **The motion passed unanimously.**

Chairman Parker noted that agenda item VII(a) would be moved under Old Business V(a).

V. **Old Business**

- a. 12-13-18 – Transfer of wetlands permit at 85 Loyola Road from Stephen Adams, to Krzystof & Katarzyna Chojnicki

Mr. Adams confirmed that work has not begun on the project. The same footprint will be followed with no deviation from the originally proposed plans. Ms. Lajoie confirmed the expiration date is ten years after the initial approval.

Motion was made by Marla Butts, and **Seconded** by Stuart Peaslee to **Approve** the requested transfer of permit #12-13-18 from Stephen Adams to Krzystof & Katarzyna Chojnicki with an expiration date of February 10, 2024. **Motion passed unanimously.**

- b. 03-20-03 – ND Swadia LLC dba North Woodstock Country Store, 1484 Route 171 – Proposed Automobile Service Station

Wetlands Agent Tina Lajoie noted that Marla Butts' comments were sent to the Town engineer and the Applicant's engineer. Additional information was also received and emailed to Agency members the day of the meeting. Some of the wetlands compliance issues were noted on the engineering letter that was sent to the Planning & Zoning Commission, which was provided to Agency members as well.

The IWWA members asked for Ms. Lajoie to request the consultant engineer provide a reference sheet associated with the issues addressed by the IWWA. Additionally, documents were emailed the day of the meeting, which did not allow enough time for Agency members

to adequately review. As a result, it was recommended this agenda item be tabled until the next meeting.

Motion was made by Marla Butts, and **Seconded** Stuart Peaslee, to **Table** 03-20-03 – ND Swadia LLC dba North Woodstock Country Store, 1484 Route 171 – Proposed Automobile Service Station to next month's agenda. **Motion passed unanimously.**

c. 05-20-10 – Pratt, Joshua, 9 Bassett Hill Rd – Restoring Pond

Ms. Lajoie stated that Mr. Pratt had approval in November 2009 for dredging to restore the fire pond. Mr. Pratt confirmed the final plans have the complete throughway, with approximately 6-8 feet for depth of the pond, so there would be no water obstruction.

Motion was made by William Rewinski, and **Seconded** by Stuart Peaslee, to **Approve** 05-20-10 – Pratt, Joshua, 9 Bassett Hill Rd – Restoring Pond as presented. **Motion passed unanimously.**

Steven Pikul from Bertin Engineering requested that agenda item 5(b) 03-20-03 – ND Swadia LLC dba North Woodstock Country Store, 1484 Route 171 – Proposed Automobile Service Station be reopened because he was muted throughout the earlier conversation and was unable to provide feedback.

Mr. Pikul responded to each question submitted by the IWWA. He confirmed the storm duration is 24 hours for each event. He clarified the exist velocity scenarios relating to various storm years. It was recommended to add to the design armoring to the toe of the outside embankment. He referenced Form C-2.2 of the ND Swadia Site Plan relative to Route 171 storm water channeling, which was posted online with other July 13 supporting materials.

At the next meeting, Mr. Pikul will submit at least one diagram showing the armor ring recommended by the IWWA. He will also provide a reference sheet to better navigate through the supporting documents. These items will be included in the August 3, 2020 meeting packets.

For the record, Chairman Parker stated this agenda item was voted to be tabled earlier in the meeting. Mr. Parker reopened agenda item 5(b) and IWWA's questions were answered.

VI. New Business

a. Maplesouth Realty Trust – 11 Senexet Road – 3-lot Subdivision

David Held, professional engineer and surveyor, was in attendance on behalf of Maplesouth Realty Trust. Mr. Held requested the IWWA provide a finding of non-jurisdiction because there are no wetlands on the property and no regulated activities proposed as part of the subdivision. It was suggested to Mr. Held by the town planner that an application be submitted to follow statutory requirements.

Motion was made by Marla Butts, and **Seconded** by Stuart Peaslee, to have the Wetlands Agent **Notify** the Planning & Zoning Commission that the proposed subdivision contains no wetlands and there is no proposed work in an upland review area. **Motion passed unanimously.**

Motion was made by William Rewinski, and **Seconded** by Stuart Peaslee, to **Refund** the application fee for Maplesouth Realty Trust – 11 Senexet Road – 3-lot Subdivision because no action was required by the Inland Wetlands & Watercourses Agency. **Motion passed unanimously.**

VII. Wetlands Agent Activity Report: There was no activity report for this meeting. Ms. Lajoie will provide an activity report at the next meeting.

a. Administrative Business¹

- i. Update on 119 Crooked Trail Extension – letter to DEEP: Chairman Parker signed the letter on behalf of the IWWA addressed to the DEEP. Ms. Lajoie will email a copy of the letter to Mr. Barber.
- ii. Communications: None
- iii. Bills: None.

VIII. Citizen's Comments/Other Topics: Tina Lajoie confirmed that a wetlands complaint was recently received, and Ms. Lajoie would research this and report back at the next meeting.

Citizen Maggie Houlihan shared her concerns regarding the proposed gas station application, specifically with safeguarding small-scale daily spills and if the lakes near the proposed gas station would be routinely monitored for contaminants. Chairman Parker recommended Ms. Houlihan research the water quality standards for water bodies on the DEEP website, which is under the DEEP purview. Wetlands Agent Tina Lajoie stated for the record that this was not a public hearing and the applicant was no longer in attendance.

IX. Adjournment: Motion was made by Marla Butts, and **Seconded** by William Rewinski, to **Adjourn**. The meeting adjourned at 9:00 pm.

The recording of this meeting can be found here: <https://youtu.be/yFM-02nWILM>

Respectfully submitted by Cynthia Brown, Recording Secretary. **DISCLAIMER:** These minutes have not yet been approved by the IWWA. Please refer to next month's minutes for approval/amendments.

¹ Subheadings under Administrative Business may include, as needed, Wetlands Agent Reports, Communications, Bills, Complaints, Investigations, Enforcement, Requests for Permit Extensions / Transfers, Election of Officers, Budget Requests and Other.