

INLAND WETLANDS & WATERCOURSES AGENCY

REGULAR MEETING

Monday, August 3, 2020 – 7:00 P.M.

In accordance with Governor Lamont's Executive Order and social distancing guidelines recommended by the CDC, members of the IWWA participated in the meeting via ZOOM online.

MINUTES

I. **Call to Order:** Chairman Mark Parker called the meeting to order at 7:00 pm.

II. **Roll Call:**

Members Present: Mark Parker, Stuart Peaslee, William Rewinski, Marla Butts

Members Absent: Victor Peabody

Quorum: Yes

Others Present: Tina Lajoie, Steven Pikul, Jeffrey Driscoll, Mark Adamec

III. **Appointment of Alternates (if necessary):** None.

IV. **Action on minutes of previous meeting of July 13, 2020:**

The following revisions were requested to the minutes of July 13:

- Page 1, Members absent: Change "Victory Peabody" to "Victor Peabody."
- Page 2, Item C: Change "drudging" to "dredging."
- Page 2, para. 6, 3rd line: Revise sentences to read "It was recommended to add to the design armoring to the toe of the detention basin of side embankment." And, "He referenced plan sheet, form sheet C-2.2..."
- Page 2, para. 6, 2nd line: Change "exist velocity scenarios" to "exit velocity scenarios."
- Page 3, VIII, Citizens' Comments/Other Topics: Clarification that the complaint Ms. Lajoie received was for 725 Route 198.
- Correct reference of North Woodstock Country Store as noted on the July 13 agenda and minutes to reflect Woodstock Country Store.

Motion was made by Stuart Peaslee, and **Seconded** by Marla Butts, to **Approve** the minutes of the July 13, 2020 IWWA meeting as amended. **The motion passed unanimously.**

V. **Old Business:**

- a. 03-20-03 – ND Swadia LLC dba Woodstock Country Store, 1484 Route 171 – Proposed Automobile Service Station

Marla Butts noted that the upland review area is 125 feet and not 100 feet as shown on the plans. On behalf of the applicants, Steven Pikul of Bertin Engineering clarified that reference to the Connecticut Stormwater Management Manual should be 2004 and not 2002 as noted on the Resolution Form.

Tina Lajoie referenced Page 8, Section 3.5 of the 2009 IWWA Regulations which state that the upland review area is 100 feet. After further review, this correction was acknowledged.

Steven Pikul asked to correct for the record the revision to the minutes noted above about the armoring of the slope (bullet #3). Specifically, the statement should reflect "It was

recommended to add to the design armoring from the opening of the weir at the northside of the stormwater detention pond to the toe of slope.” This recommendation was acknowledged.

Mr. Pikul answered several questions from IWWA members regarding the weir, types of materials being used for the detention basin, anti-seep collars, and location of permanent structures relating to septic system placement.

After discussion, it was determined that Mr. Pikul will provide additional information to Agency members.

Motion was made by Marla Butts, and **Seconded** by Stuart Peaslee, that #03-20-03 – ND Swadia LLC dba Woodstock Country Store, 1484 Route 171 – Proposed Automobile Service Station be **Approved** with the following special conditions:

- No authorized activity shall begin until the IWWA receives in writing and grants in writing approval to the applicant for the following:
 1. Specifications on the detention basin embankment materials and compaction requirements and anti-seep collar design; and
 2. Any modifications of the design of structures required to obtain approval by the Northeast District Department of Health shall be submitted to the IWWA for its review and written approval as a modification of the permit prior to the initiation of any activities authorized by the permit.

Mr. Pikul appreciated the questions and suggestions from the IWWA members. He explained that over his career, he follows appropriate design guidelines, and if certain things are not recommended in the guidelines, he does not use them. He acknowledged that specifications to materials and compaction rates are valid. He will research the recommendation on the seep collar. He found the language acceptable in the motion relative to NDDH approval and modifications to design structures.

The motion passed unanimously.

VI.

New Business:

- a. #07-20-16 Jeffrey Driscoll, 89 East Quasset Road, Rebuild 40 ft. wall on waterfront

Tina Lajoie stated that Mr. Driscoll hired a contractor to help with rebuilding the existing retaining wall on top of the foundation. Mr. Driscoll stated the foundation of the retaining wall will not be disturbed, and the average height of the proposed wall is two feet. The work will begin after the lake is drawn down, which is approximately mid-October.

Motion was made by William Rewinski, and **Seconded** by Stuart Peaslee, to **Accept** application #07-20-16 Jeffrey Driscoll, 89 East Quasset Road, Rebuild 40 ft. wall on waterfront for consideration at the September 14, 2020 IWWA meeting. **The motion passed unanimously.**

- b. Timber Harvest Notification (Hull Forest Products) – Chris Boggia, 273 Barlow Cemetery Road

Tina Lajoie provided the application number for the record—#08-20-17.

Motion was made by Marla Butts, and **Seconded** by William Rewinski, to **Approve** application #08-20-17 – Hull Forest Products – Chris Boggia, 273 Cemetery Road as a use permitted as of right. **The motion passed unanimously.**

VII. Wetlands Agent Activity Report: Tina Lajoie provided a report in the IWWA packets. She will be visiting a few properties the office has received complaints on and will provide an update at the next meeting.

a. Other Administrative Business¹

- i. Update on 119 Crooked Trail Extension – letter to DEEP: Tina Lajoie stated she forwarded correspondence from Mr. Gotta to IWWA members. No response has been received by the DEEP to-date. Mr. Rewinski recommended contacting the Witches Woods Association to learn if there have been any lake condition changes recently. Mr. Peaslee offered to conduct another site inspection and take photos to keep record of the situation.
- ii. Natchaug Healthy Watershed Implementation by Jean Pillo: William Rewinski stated there was a lot of information to review in a short period of time. As a result, Chairman Parker tabled this item and moved to VII(a)(iii). Ms. Butts recommended that Jean Pillo attend a meeting to provide a summary to Agency members. Ms. Lajoie will inform Ms. Pillo.
- iii. DEEP letter to Town of Putnam Re: Shepard's Pond Dam: Shepard's Pond is located on Little Pond Road. Ms. Butts stated this is within DEEP jurisdiction and the letter serves as a standard notification to the IWWA.
- iv. Update on office changes: Ms. Lajoie stated Cindy Brown started as Land Use Administrative Assistant. She will be working approximately ten hours per week for the IWWA and P&Z Commission. It was recommended Cindy Brown take the DEEP certification program.
- v. Communications: None.
- vi. Bills: None.

VIII. Citizens' Comments/Other Topics: Tina Lajoie shared with Mark Adamec, who arrived at the meeting late, that the ND Swadia LLC application was approved with conditions and suggested he review the minutes of the meeting for further details.

IX. Adjournment: Motion was made by Marla Butts, and **Seconded** by Stuart Peaslee, to **Adjourn**. The meeting adjourned at 8:51 pm.

The recording of this meeting can be found here: <https://www.youtube.com/watch?v=NWU4Rx9h3Ig>

Respectfully submitted by Cynthia Brown, Recording Secretary. **DISCLAIMER:** These minutes have not yet been approved by the IWWA. Please refer to next month's minutes for approval/amendments.

¹ Subheadings under Administrative Business may include, as needed, Wetlands Agent Reports, Communications, Bills, Complaints, Investigations, Enforcement, Requests for Permit Extensions / Transfers, Election of Officers, Budget Requests and Other.