

**WOODSTOCK INLAND WETLANDS & WATERCOURSE COMMISSION
REGULAR MONTHLY MEETING
WOODSTOCK TOWN HALL, MEETING ROOM B
MONDAY, FEBRUARY 4, 2019 AT 7:00 PM**

MEETING MINUTES

I. Call to Order: M. Parker called the meeting to order at 7:05 pm

II. Roll Call: Mark Parker (Chairman), Marla Butts, William Rewinski, Diane Wolff, Tina Lajoie (Wetlands Agent).

Absent: Michael Thienel

Others Present: Russ Dowd, Evan Harbinson, Richard Conte, Dayna Conte, Alan Gerew and Eric Pettersen

Request by Chair Parker for new IWWA members, apply at the BOS.

III. Appointment of alternates: None

IV. Action on minutes of previous meetings – January 7, 2019

Correction is noted by Mr. Dowd on page 2, second sentence, should read: "What was previously the Upham's land is now the Cleary's." **MOTION TO ACCEPT MINUTES, AS CORRECTED, BY M. BUTTS, SECONDED BY D. WOLFF. MOTION CARRIED UNANIMOUSLY.**

V. Old Business

a. Complaint of water diversion at 692 Rte 197 – Continued discussion

T. Lajoie states that she received a phone call from Mrs. Freudenberger asking for a continuance since her husband was out of town on business and needed more notice to attend and he apparently has additional information to submit. Russ Dowd is present and requested an opportunity to make a statement on the record. Since he had been reflecting on some of the discussion from the previous meeting and wondered about Mr. Freudenberger's statement that the water has always flowed down that hill and has been a problem, he asked why the Agency did not ask additional questions on why the flow was diverted by Mr. Freudenberger and how it was done without Mr. Dowd's permission. There is discussion on a willow tree being cut down many years ago. T. Lajoie found the subdivision map that was filed but could not find any wetland permit files. The building file for the Cleary's was found and reviewed. There is no time line on this issue so tabling to March meeting is acceptable per IWWA.

b. 11-18-29 Richard Conte, 1222 Rt 169 – installing drains and fill in regulated area:

Evan Harbinson of Skip's Wastewater Services, contractor for the applicant, along with Richard Conte, his daughter Dayna and husband are present. Additional information has been submitted for the record, modification of the original plan based on previous discussion. Photographs that T. Lajoie had taken were reviewed. Contractor unsure as to how much material he would be removing, no test holes were done. No filling in the floodway is understood. When drains are put in, replacement material will be used. Swale to run perpendicular to the creek, according to the plan. Grade must remain as is, creating a low spot so it will drain out better if flooding occurs. Elevations are discussed. FEMA floodway map was reviewed. It is recommended to leave the bank high at the northside of the property at the levy and having the leak off as far down the stream as possible. Latest drawing is 01/24/19. Questions: Type of pipe being used in french drain; schedule 40 PVC will be used. Written questions (4) from Agency are being answered in writing and will be placed in the file for documentation. Contractor would like to get started in a week. Suggests straw wattles be used instead of silt fence. **MOTION BY M. BUTTS TO APPROVE APPLICATION 11-18-29 RICHARD CONTE, 1222 RT 169 FOR INSTALLATION OF DRAINS AND RE-GRADING BACK YARD AREA IN ACCORDANCE WITH THE PLAN DATED 01/24/19 DESIGNED FOR RICHARD CONTE WITH THE**

ADDITIONAL CLARIFICATIONS PROVIDED BY EVAN FROM SKIPS WASTEWATER REGARDING THE TYPES OF PIPE HE WILL BE USING. SECONDED BY D. WOLFF. MOTION CARRIED UNANIMOUSLY.

VI. New Business

a. 01-19-01 Alan Gerew, 18 Shore Drive – Placement of sand at beach area.

Mr. Gerew is present to go over his proposal. He bought the property in 2011 and previous owner had put sand near the dock. Quassett Lake Assoc. lowers the lake every fall and is brought back up in the spring so people can do maintenance, simply to level beach area back out again with sand. M. Butts asks if the Association owns the lake bottom and asks if they have given their blessing and is requesting for future permits that they submit a letter of authorization for these applications. This is common practice and the Association is aware, according to Mr. Gerew. M. Butts recommends a diffuser with a screen to help the erosion problem from occurring. Area of filling is approximately 24'x20'. M. Parker is requesting a locus map for future applications so the Agency can get a better idea of location and wave action that causes erosion. After careful consideration, it was decided this work could be considered a "Use Permitted as of Right" and the wetlands permit application could be converted as such as specified under Section IV for IWWA regulations. Same file number will be used.

MOTION BY M. BUTTS TO CONVERT WETLANDS PERMIT APPLICATION #01-19-01 TO A USE PERMITTED AS OF RIGHT FOR MAINTENANCE AND ENJOYMENT OF RESIDENTIAL PROPERTY UNDER SECTION 4.1.b OF THE IWWA REGULATIONS. SECONDED BY W. REWINSKI. MOTION CARRIED UNANIMOUSLY.

MOTION BY M. BUTTS TO REFUND THE PERMIT APPLICATION (01-19-01) FEE OF \$95 TO MR. GEREW, THE APPLICANT, SECONDED BY W. REWINSKI. MOTION CARRIED UNANIMOUSLY. T. Lajoie to provide guidelines for uses permitted as of right.

b. 01-19-02 Eric Pettersen, 31 Laurel Hill Drive – 36'x60' pole barn

Eric and Linda Pettersen are present to go over the details of their proposal. Site plan is reviewed. Explains previous discussions with T. Bellman, drainage work that was done and some other minor work and was approved by wetland's sign off. He brought in a backhoe to clean up the property years ago. Drainage issue from neighbor's property, standing water was corrected by digging a trench. A permit was granted by T. Bellman at the time, he visited the site and Pettersen went through the proposal with him. He presents photographs that show the shoreline, slope of property and existing stone on seawall that he has been adding to slowly when the lake is lowered. Large tree was cut on shoreline and the stump was dug out and a fire pit was placed there. Sand was added to their beach. Proposing a pole barn to store personal equipment in, specifically for storage of their boat. An A-2 survey is presented that shows future plans, however application is for pole barn. Extent of disturbance is for foundation wall and 10 feet out around foundation. Finished floor will end up being 20" higher than the existing grade that is there. Large doors to be installed toward the lake and on the side. The existing and proposed contours will be required on the site plan once the application comes in for the addition and new septic. Property owner has staked out the property lines to ensure compliance with setbacks. Once foundation is in, property owner will provide the as-built to building office for the file. After discussion, IWWA determined application to be an Agent sign-off. Pole Barn can be a sign off. 60-70 cubic yards of loose stone will be placed on the shoreline to help with erosion.

Pettersen will be required to come back with a complete application for a wetland's permit for the ramp to the water from the pole barn which he would like to put in for his boat. This part of the project cannot be a sign off as he is proposing work in the watercourse/high water mark. Agency will need detail including elevation changes, grading details and amount of material to be used. IWWA urges Pettersen to go over the details with the Lake Association to make sure they are on board with proposal. Previous wetland's complaint has been settled.

VII. Wetlands Agent Activity Report: T. Lajoie presented her Wetland's Agent monthly report with all monthly activity. No questions.

VIII. Citizen's comments / other topics:

- a. Stuart Peaslee, resident of Woodstock, considering becoming an IWWA member and was asked to attend the meeting. He appreciates the time and effort that the members spend educating people. Mr. Peaslee is an architect and understands the process and will be submitting his application to BOS.
- b. Budgetary information was reviewed and discussed in detail. Report is confusing to decipher where money is going. It shows \$1,700 balance. Letter that was sent was requesting two (2) additional hours to the Wetlands Agent for work to be done for the Agency. Discussion is focused on the BOS's decision to not support IWWA or allow for staff support. Building office has been completely shifted and restructured and didn't consider the needs of the boards and commissions for staff assistance. M. Butts agrees to attend the upcoming BOS meeting. IWWA would like to attend the budget meeting and hope to be contacted.
- c. M. Butts asks about whether anything has been received yet from John Navarro regarding the Bull Hill Rd drainage issue and Looby's pond. T. Lajoie states that J. Navarro is working on a new plan to address and will advise Agency soon on that.
- d. Next meeting is March 18th, 3rd Monday in March. Request for new contact list.

IX. Adjournment:

Motion to adjourn by W. Rewinski, seconded by D. Wolff. Motion carried unanimously.

The meeting was **ADJOURNED** at 9:36 pm.

Respectfully submitted by Tina M. Lajoie, Wetlands Agent

DISCLAIMER: These minutes have not yet been approved by the Inland Wetlands & Watercourse Commission. Please refer to next month's minutes for approval/amendments.