

WOODSTOCK PLANNING & ZONING COMMISSION
REGULAR MONTHLY MEETING
THURSDAY, SEPTEMBER 20, 2018 AT 7:30 PM
WOODSTOCK TOWN HALL, MEETING ROOM 1
MINUTES

I. The Call to Order of the regular monthly meeting was at 7:35 pm by Chair J. Gordon.

II. Attendance: Delia Fey, Planner; Members of the public. Chair Gordon-a quorum is present.

Commissioners Present:

Joseph Adiletta
Dorothy Durst
Jeffrey Gordon
Dexter Young
Gail Dickinson
Douglas Porter

Absent:

Syd Blodgett
Fred Rich
Ken Ebbitt
David Morse
John Anastasi
Dwayne Frederick

II.CITIZENS' COMMENTS: none

III.DESIGNATION OF ALTERNATES: Doug Porter is seated.

Motion D. Young seconded by D. Porter to adjourn due to a lack of a Recording Secretary. Discussion: D. Young and D. Porter are concerned about any potential liability the Commission and the town faces with no staff person present to take the minutes, noting that the Commission has asked the Board of Selectmen to query the town attorney about the liability risk. The FOI Act mandatory timeframes were referenced.

Other discussion of the motion: - applicants are present for a Preliminary Discussion.

- Chair J. Gordon confirms that the matters on the agenda would be impeded by an adjournment, but none are such that an automatic approval would take place for failure by the Commission to meet statutory timelines.

- D. Durst attended the BOS meeting this evening at 7 PM at which it was noted that the position of Recording Secretary is being advertised again, next week.

Secondary Motion by G. Dickinson, seconded by D. Durst: Table the Main Motion to Adjourn, re-sequence the agenda to immediately address the Preliminary Discussion

(during which no decisions are permitted), then take action on the Main Motion to Adjourn.

G. Dickinson, D. Durst, J. Gordon and J. Adiletta –aye.

D. Porter and

D. Young – nay. Motion carried. D. Young and D. Porter left the meeting at 7:47 PM; there was no longer a quorum present. No business could be transacted.

The Main Motion by D. Young seconded by D. Porter to Adjourn is recalled- motion

carried: Aye votes – G. Dickinson, D. Durst, J. Adiletta, J. Gordon. There were no other members present.

Chair Gordon adjourned at 7:52 PM.

IV. NEW BUSINESS:

- a. #SP634-09-18 Smith Road, Scott & Pamela Shaw – Activity on a scenic road – schedule Public Hearing

#492-04-06 Brickyard Rd, Peter Minchoff -14-lot open space subdivision – Expired

V. PRELIMINARY DISCUSSION:. 54 Joy Road - Proposed brewery location

VI. UNFINISHED BUSINESS

Proposed Text Amendment re: Sign Regulations (all as one item)

** 051718-a Article II Definitions – several proposed revisions

** 051718-b Article V Permit Requirements, A.1. General, c.v – proposed revision

** 051718-c Article VI Town-Wide Requirements/Standards, G Signs – new text and several revisions

VII. ZEO REPORT

VIII. CITIZENS' COMMENTS

IX. BUDGET REVIEW AND BILLS

X. CHAIR'S REPORT

XI. MINUTES;

XII. CORRESPONDENCE

- a. Memo from Jean Pillo re: ECCD Roseland Lake Management Plan and Watershed Improvement Plan
- b. Land Use Academy Advanced Training, 10/27/18, 9:00-3:30, Middlesex County Ext Office, Haddam, CT

XIII. ADJOURNMENT:

Respectfully Submitted, Dorothy Durst - Acting Recording Secretary *Dorothy Durst*

These minutes have not yet been approved by the Planning & Zoning Commission. Please refer to next month's minutes for approval/ amendments. Please note that the audio record is the legal record of the meeting.