

WOODSTOCK PLANNING AND ZONING COMMISSION

Woodstock Town Hall, Meeting Room 1

MINUTES Regulation Review Subcommittee Thursday, August 2, 2018

- I.** The **call to order** by Subcommittee Chair J. Gordon was at 7:32 PM.
- II. Roll Call** – Jeffrey Gordon, Joseph Adiletta, Fred Rich, Doug Porter, Dave Morse, Dexter Young, Dorothy Durst, NECCOG Interim Regional Planner Delia Fey. Chair J. Gordon noted that Tina Lajoie, Zoning Enforcement Officer, does not have adequate time in her schedule to attend the Subcommittee meetings, as relayed to him by First Selectman Michael Alberts
- Absent – Gail Dickinson, Syd Blodgett, John Anastasi, Ken Ebbitt, Dwayne Frederick
- III. Chair's Report** – Thank you to all for your consistent hard work.
- Note that the July meeting was cancelled (the day after July 4)
 - Two versions of the proposed revised Subdivision Regulations have been prepared; one shows all edits in red type, the other is a clean version with the text presented as it would appear in final form. This is for Commission review. Not all formatting glitches or typos have been addressed (please refer any to him).
- IV. Minutes of April 5 Meeting: Motion by D. Durst seconded by D. Young to approve minutes of April 5, 2018 carried unanimously.**
- V. Review of draft Subdivision Regulations:** J. Gordon compiled a draft of the revised Subdivision Regulations, based on all of the decisions that have been made in the Subcommittee meetings, over a period of 3 ½ years. In addition, the extensive list of possible revisions posed by D. Fey in March 2015, NECCOG engineering suggestions for cul de sac Standards improvements, including 2 schematics (coordinated with the Town Highway Department), and the Town Attorney review of the Bonding text (offering only a few recommendations), have all been integrated into this draft. Subdivision design options, including the level of surveying required for different application type/size of parcels, are integrated. The Commission took up this review in December, 2014. Now the draft has been compiled. **Motion J. Adiletta seconded by D. Young to move the draft Subdivision Regulations to the regular August monthly meeting for the purpose of scheduling a Public Hearing carried unanimously.** Given the required notification times, the hearing could be held on September 20, if the Commission so votes.

DISCLAIMER: *These minutes have not yet been approved by the Planning & Zoning Commission. Please refer to next month's meeting minutes for approvals and/or amendments to these minutes. The audio recording is available in the Woodstock Building Office).*

WOODSTOCK PLANNING AND ZONING COMMISSION
Woodstock Town Hall, Meeting Room 1

- VI. Citizens' Comments:** - D. Durst inquired as to the Town Hall hours for the Planner, now working through NECCOG. D. Fey understands that there will be none at all, but no written job description has been put forward at this time.
- D. Young offered a hearty “thank you” to Chairman Gordon, for his diligence in tracking the decisions on the subcommittee over this time span and creating this draft Subdivision Regulations document. The commission members present supported the praise of the Chairman, and agreed that his efforts will move the process ahead significantly.
- What shall be the next area of review for the Subcommittee to undertake? The Strategic Plan will be circulated, and the area of the regulations which should next be updated selected.
- VII. NEXT REGULATION REVIEW SUBCOMMITTEE MEETING IS SCHEDULED FOR SEPTEMBER 6, 2018:** for agenda, see # V, above. There was discussion about the timing of the meeting, as the Woodstock Fair involves several of the members and there could be a conflict. The meeting date will be reviewed at the regular August meeting.
- VIII. Adjournment:** 8:26 PM. (Motion D. Porter/J. Adiletta)

Submitted by Jeffrey Gordon, Regulation Review Subcommittee Chair

***DISCLAIMER:** These minutes have not yet been approved by the Planning & Zoning Commission. Please refer to next month's meeting minutes for approvals and/or amendments to these minutes. The audio recording is available in the Woodstock Building Office).*