



Woodstock
Inland Wetlands & Watercourses Agency
Meeting Minutes
Monday – March 4, 2024
held virtually via Zoom

The IWWA meetings will be conducted via Zoom until further notice. Public sign-in instructions can be found on the town website, woodstockct.gov prior to the meeting time. Documents for the meeting can be found on the website under the IWWA tab.

I. The call to order by Chair Willaim Rewinski was at 7:04 PM with a quorum in attendance.

II. Member Roll Call: William Rewinski, Mark Parker, Marla Butts, Stuart Peaslee.
Wetlands Agent Dan Malo, Acting Recording Secretary Dotti Durst

III. Appointment of Alternates (if necessary): N/A

IV. Action on minutes of previous meeting:

Motion M. Butts seconded by S. Peaslee to approve the Minutes of February 5, 2024 with the modification of two typographical errors carried unanimously. {Next meeting date March 4, 2024 ~~2024~~ ; ~~fs~~ if (meaning *whether*) the correct term is IWWA Commissioners or Agents}

V. Pending Applications

a. 02-24-02 – 23 Crooked Trail Ext for a 12x22 shed within URA/William Bresleau (in attendance, answered questions): the documents requested at the February IWWA meeting have been provided. There is little need for E&S Control measures as the area between the project and the lake is grassy. S. Peaslee: inquired if recent revisions to the State Building Code apply. W. Rewinski: shed size 12 X 22= 264 Sq Ft. Applicability of the new code will be checked. Noting the application to now be complete:

Motion M. Butts seconded by M. Parker to approve application 02-24-02 for 23 Crooked Trail Ext/William Bresleau for a 12x22 shed within the Upland Review Area carried, the majority approving, with the provision that should the revised Building Code apply, the application will return to the IWWA for a modification. Mark Parker-yes Marla Butts-yes William Rewinski-yes Stuart Peaslee-abstained pending further information

VI. New Applications

a. 02-24-05 – 19 North Gate Rd/Bill Chaput/10x12 shed within URA: the application documents were reviewed, and confirmation was made by examining the Zoning Regulations that the setbacks are in compliance. There is no excavation planned or land disturbance; and an existing parking area will be utilized.

Motion M. Butts seconded by S. Peaslee to approve 02-24-05 – 19 North Gate Rd/Bill Chaput for a 10x12 shed within the Upland Review Area with the understanding that there will be no land disturbance carried unanimously.

b. 02-24-06 – 186 Bungay Hill Rd/Mike Cammilleri/Deck Expansion within URA: the applicant (in attendance) stated an existing deck will be replaced on the present footprint, expects the continued use of sonar tubes, but if needed, helical piles will be substituted.

Motion M. Butts seconded by S. Peaslee to approve 02-24-06 – 186 Bungay Hill Rd/Mike Cammilleri/Deck Expansion within the Upland Review Area as a Wetlands Agent approval carried unanimously.

c. 02-24-07 – 429 Child Rd/Garage within URA Robert Page (in attendance, provided

specific information and answered questions, including the location of the silt fence which now is drawn into the plan). There was a review of the plan, the considerable forested barrier on the property, notation of a grass strip along the stream/water course, location of the stockpile area, confirmation of the limits of land disturbance, and confirmation of NDDH approval and of submission to Windham Waterworks.

Motion M. Butts seconded by S. Peaslee to approve 02-24-07 – 429 Child Rd/ Robert Page for a Garage within the Upland Review Area as a Wetlands Agent approval after modifications to the plan. The applicant shall provide: a revised drawing indicating stockpiles and the additional E&S Controls * the plan shall show any excavation required along the line for underground utilities to the barn as well as showing any other earth-moving work. Motion carried unanimously.

**IWWA Question: Has Windham Water works filed the requested paperwork with the Land Use Office?

VII. Administrative Business

a. Bylaw Review: In preparation for the meeting, M. Butts sent the revised Bylaws draft to the IWWA members, incorporating agreed-upon changes from the previous IWWA meetings. Discussion: some text that could be slightly modified in the future were noted. After discussion:

Motion M. Butts seconded by S. Peaslee to approve the Woodstock IWWA Bylaws as revised, dated March 4, 2024, carried unanimously.

** A side question: how to determine exactly which files have been disposed of, given that some approvals carry for 14 years but disposal was permitted at 10 years. Other files may be “missing” from the appropriate location but not actually disposed of. D. Malo will inventory.

b. Agent Report:

*As of March 4, Dan Malo has become a full-time Land Use Department staff. Welcome, Dan!

Agent's Report: The transition in the Town Hall Land Use offices is underway, with the contracted firm remaining for a period of time for consistency. Several pending matters including approvals are being addressed, and inquiries and enforcement are being handled. Delia Fay, PCZ Planner and Land Use Department heads scheduled a collaborative meeting.

* Reminder: next month the agenda will reflect the revision in the Bylaws and therefore *Citizens' Comments* will appear twice, creating a new Agenda item # 5.

VIII. Citizens' Comments: none

IX. Adjournment: **Motion M. Parker / S. Peaslee to adjourn carried unanimously.**

The meeting was adjourned at 8:54 PM by Chair William Rewinski.

The next scheduled IWWA meeting will be on April 1.

To see the meeting, click on the link or copy/paste it to your search bar:

https://youtu.be/P7lqG_CQkEU

Respectfully submitted by Dotti Durst, Acting Recording Secretary *Dorothy Durst*

DISCLAIMER: These minutes have not yet been approved by the IWWA. Please refer to next month's meeting for approval/amendment.