



Woodstock Inland Wetlands & Watercourses Agency
Meeting Minutes
Monday – November 06, 2023
held virtually via Zoom

The IWWA meetings will be conducted on zoom until further notice. Public sign-in instructions can be found on the town website, woodstockct.gov prior to the meeting time. Documents for the meeting can be found on the website under the IWWA tab.

I. The call to order by Chair Mark Parker was at 7:05 PM

II. Roll Call: Members- Mark Parker, William Rewinski, Marla Butts, Stuart Peaslee (alternate) arrived at 7:06 PM. Acting Recording Secretary Dotti Durst

III. Appointment of Alternates: Chair M. Parker seated Alternate Stuart Peaslee

IV. Action on the minutes of the previous meeting:

a. **Motion to approve the October 2, 2023 Minutes by W. Rewinski, seconded by M. Parker carried (M. Butts who was absent, abstained) with the note that under New Business, # 6.b. the organization is the Crytal Pond Park Commission ~~Lake Association~~**

b. **Motion M. Butts seconded by W. Rewinski to add to the Agenda action on the Minutes of the September 11, 2023 IWWA meeting carried unanimously.**

c. **Motion W. Rewinski seconded by M. Butts to approve the Minutes of September 11, 2023 with 3 modifications carried unanimously: #5. b. ~~J & C~~ J & D Civil Engineers**

#6. b. ~~An out-of-date State Reporting form will need to be updated with the IWW Agent Pete Parent, Engineer/CME Associates, clarified the State Report had incorrectly indicated municipal sewer when it will actually be a septic system.~~

7.b. (D. Malo) ...will remain as IWWA ~~ZBA~~ support staff for the authorized hours...

V. Pending Applications

a. 09-23-02 at 94 Plaine Hill Road/Woodstock Inn Associates/Subdivision for 2 new houses- From the previous meeting * D. Malo has confirmed the Soils Scientist's credentials, as was the updated DEEP form which is now in the file. M. Butts: all proposed work, about 1/10th of an acre, is in the Upland Review area; no soils will be impacted.

Motion M. Butts seconded by W. Rewinski to approve application 09-23-02 at 94 Plaine Hill Road/Woodstock Inn Associates/Subdivision for 2 new houses, given that very minor work is to be done in the Upland Wetlands area, carried unanimously.

b. 09-23-08 – 2 Big Horn Lane/Madelyn Straub/Re-construction of existing lake wall.

Ms. Straub is present. IWWA discussed details of the retaining wall at the lake's edge. Its long-term stability and other details were questioned, as was any provision for drainage.

Motion M. Butts seconded by W. Rewinski to table application 09-23-08 at 2 Big Horn Lane/Madelyn Straub/Re-construction of existing lake wall, awaiting details of the wall's construction including a cross-section view, carried unanimously.

VI. New Applications:

a.10-23-01 – 27 Loyola Road/Frank Halle for John Napoletano/Teardown & new house.

A copy of NDDH approval with conditions (06-28-2023) would be helpful, for the details. The current Plot Plan is dated 07-17-2023. The owner has staked out the septic area with yellow "caution" tape to prevent intrusion by work vehicles. No septic changes are proposed. Silt fences are to be placed along the waterfront to encircle the construction area. Many other details are in place.

Motion M. Butts seconded by W. Rewinski to process application 10-23-01 at 27 Loyola Road /Frank Halle for John Napoletano—the Teardown & construction of a new house as a Wetland's Agent Approval, based on the previous approval by NDDH of the septic system, carried unanimously.

b. 10-23-02 – Route 169 (MBL 7280-29-58A)/Patrick Blomberg/Driveway crossing: The application received prior approval (2012); the documentation is posted on the town website. Since that date, proposed modifications include a Rain Garden and an open shed; the area is not subject to IWWA's jurisdiction. Space has now been drawn in for a backup septic in case the NDDH so requires. The Upland Review area is located ½ way along the driveway.

Motion M. Butts seconded by W. Rewinski to accept application 10-23-02 – Route 169 (MBL 7280-29-58A)/Patrick Blomberg/Driveway crossing for consideration at the next IWWA meeting carried unanimously.

c. 10-23-03 – 41 Hiawatha Heights/Sugato Mitra/New Retaining Wall along Lake Bungee. J&D Engineering has been working on this project; Daniel Blanchette cannot be present for this meeting, but he provided a memo to update and clarify the work on this application.

Motion M. Butts seconded by W. Rewinski to accept application 10-23-03 – 41 Hiawatha Heights/Sugato Mitra/New Retaining Wall along Lake Bungee for consideration at the next IWWA meeting carried unanimously.

VII. Administrative Business

a. 2024 Meeting Dates : Dan Malo prepared a draft 2024 meeting schedule, noting that due to some Monday holidays, the IWWA meeting day has been shifted to the following week; the consensus of the IWWA was to approve it and to send it to the Town Clerk

b. Membership & term renewals: each IWWA member's appointment renewal date was reviewed. Both W. Rewinski and S. Peaslee will accept re-appointment by the BOS. Note was made that the BOS should move S. Peaslee from the Alternate's seat to the available full seat, through December of 2026.

c. D. Malo reviewed the remaining time in his role in Woodstock, probably through the first of 2024, handling inspections and the administration of projects. He will provide a report in full at the January IWWA meeting. After M. Butts completes her official term of office as Wetlands Agent in Thompson, she will transfer her expertise in revising Planning and Zoning documents to Woodstock, to come into compliance with the new Floodplain delineations.

** S. Peaslee attended a meeting at Chamberlin Mill. ** Several IWWA members will attend the annual CACIWC training. ** A minor error on the town website posting of the IWWA meeting was repaired.

VIII. Citizens' Comments: Michael Grenier, 399 Roseland Park Road, spoke by telephone to the IWWA, reviewing some aspects of his parcel over the years. S. Peaslee reiterated that collaboratively, research should be conducted and a step-by-step move toward resolution undertaken. As a first step, Chair M. Parker asked Mr. Grenier to create a plan for what he believes needs to be addressed. M. Butts added a request for a written timeline of the dates and decisions that are of concern, noting that due to the State's Records Disposal guidelines, not all documents may be available through a single source.

IX. Adjournment:

Motion M. Butts seconded by W. Rewinski to adjourn carried unanimously.

The meeting was adjourned at 9:19 PM by Chair M. Parker.

To see/hear the meeting: <https://youtu.be/FgAy7D3q60Q>

Respectfully submitted by Dotti Durst, Acting Recording Secretary *Dorothy Durst*

DISCLAIMER: These minutes have not yet been approved by the IWWA. Please refer to next month's meeting for approval/amendments.