



TOWN OF WOODSTOCK
INLAND WETLANDS AND WATERCOURSES AGENCY

Application # _____
Receive Date: _____
Fee: _____ Date Paid: _____

Application for Permit

Application for permission to conduct a regulated activity within an inland wetland or watercourse area in Woodstock, CT. In accordance with the Woodstock Inland Wetlands and Watercourses Regulations and the regulations of the Connecticut Department of Environmental Protection.

CT State statute timelines will be followed for this application

Instructions:

1. All applicants must complete this application fully and to the best of their knowledge.
2. Fees must be paid with application submission.
3. The applicant and or property owner must attend the meeting. Please check with the Land Use Department to know when the meeting will be. In addition to the information supplied herein, the applicant may need to submit other supporting facts or documents which may assist the Agency or Wetlands Agent in its evaluation of the proposal.
4. Two (2) copies of all applicable completed application materials shall be submitted unless otherwise directed. **All sections** of the application **must** be completed and submitted for the application to be deemed complete.
5. State Statute provides that you may submit an application up to three (3) business days prior to the next regularly scheduled meeting, which means by the close of business hours on the Tuesday before a regular meeting date (as the town hall is closed on Fridays).
6. The applicant is advised to read Sections 7 & 8 in IWWA Regulations for further information regarding application requirements and procedures.
 - a. A buffer/ setback of 100 feet from a wetland is required
 - b. A buffer/ setback of 125 feet from a watercourse is required
7. Please note- Applications **will not** be acted upon the same night of the meeting.

PART I: CONTACT INFORMATION

Applicant Contact Information	
Applicant Name: _____	Phone Number: _____
Mailing Address: _____	
Email Address: _____	
Property Owner Information (only if different from Applicant Information)	
Property Owner Name: _____	Phone Number: _____
Mailing Address: _____	
Email Address: _____	



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PART II: Property Site Information

Property Site Address

Street Address: _____

Map _____ Block _____ Lot Number _____ Location of Utility Pole nearest to the property _____

Attach an 8.5 x 11' location map for the property

You can print this from the Town of Woodstock's GIS map:

<https://www.axisgis.com/WoodstockCT/>

Purpose & Description of Activity for which Authorization is Requested

Detailed project description and purpose and erosion and sedimentation controls:

Area in acres or square feet of wetlands or watercourse disturbance, soil type and vegetation: _____

*Attach a diagram, drawing or plot plan of sufficient scale and detail to portray the proposed activity in relation to wetlands and watercourses.

*Attach a copy of soils map section and copy of U.S Geological survey map section which contains the proposed activity if any watercourses are altered in any way.

Other forms:

1. A completed DEEP reporting form is required, please see below (**Attachment #1**)

*The agency shall revise or correct the information provided by the applicant and submit the form to the Commissioner of Environmental Protection in accordance with Section 22a-39-14 of Connecticut General Statutes

2. Watershed or Aquifer Area Project Notification Form (**Attachment #2**)

NOTE: An application that requires local Inland Wetlands approval may also be regulated by the Federal Government under the Clean Water Act which is administered by the U. S. Army Corps of Engineers. Obtaining federal and/or state permits is a responsibility of the applicant as are any fines, penalties, and delays due to the applicant's failure to seek permits or to question their applicability to the proposed activity.

Department of the Army Corps of Engineers
696 Virginia Road Concord, MA. 01742 Phone: 1-800-343-4789
State of Connecticut – D.E.E.P. Inland Water Resources Division
79 Elm Street Hartford, CT. 06106 Phone: (860) 424-3019



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Other Information that may be requested from the Agency:

- A. Alternatives considered and why the proposal to alter wetlands set forth in the application was chosen. These alternatives shall be diagramed on a site plan or drawing and submitted to the Agency (Label: Exhibit A)
- B. Names and mailing addresses of adjacent property owners (Label: Exhibit B)
- C. Any other information the Agency deems necessary (Label Exhibit C)
- D. Applicant certification that:
 - 1. Any portion of the property on which the regulated activity is proposed is not located within five hundred (500) feet of the boundary of an adjoining municipality;
 - 2. Traffic attributable to the completed project on the site will not use streets within the adjoining municipality to enter or exit the site;
 - 3. Sewer or water drainage from the project site will not flow through and impact the sewage or drainage system within the adjoining municipality; or
 - 4. Water run-off from the improved site will not impact the streets or other municipal or private property within the adjoining municipality.

Significant Impact Activities

If the proposed activity involves a *significant impact activity* as determined by the Agency and defined in Article 6 of these Regulations the applicant must provide the following additional information:

- 1. Site plans for the proposed use or operation and the property which will be affected, which show existing and proposed conditions, wetland and watercourse boundaries, land contours, boundaries of land ownership, proposed alterations and uses of wetlands and watercourses, and other pertinent features of the development drawn by a Licensed Surveyor, Professional Engineer, or Landscape Architect registered in the State of Connecticut or by such other qualified person.
- 2. Engineering reports and analysis and additional drawings to fully describe the proposed project and any filling, excavation, drainage or hydraulic modifications to watercourses and proposed erosion and sedimentation control plan.
- 3. Mapping of soil types consistent with the categories established by the National Cooperative Soil Survey of the U. S. Soil Conservation Service (the Agency may require the applicant to have the wetlands delineated in the field by a Soil Scientist and have the field delineation incorporated onto the site plan).
- 4. Description of the ecological communities and functions of the wetlands or watercourses involved with the application and the effects of the proposed regulated activities on these communities and wetland functions.
- 5. Description of how the applicant will change, diminish, or enhance the ecological communities and functions of the wetlands or watercourses involved in the application, and with each alternative, and a description of why each alternative considered was deemed neither feasible nor prudent.
- 6. Analysis of chemical or physical characteristics of any fill material.
- 7. Management practices and other measures which mitigate the impact of the proposed activity.

