

Town of Woodstock Inland Wetlands and Watercourses Agency Application for Permit

For Agency Use Only			
Application Number _____		Public Hearing Date (if required) _____	
Application Fee _____ Paid _____		Date of Receipt _____	
Date Filed _____		Decision/Date _____	

Applicant Instructions:

1. Please **Read** the Inland Wetlands and Watercourses Regulations.
2. Applicants may and are encouraged to hold a pre-application meeting with the Inland Wetlands Agent to examine the scope of a proposed activity or to determine if the proposed activity involves a "Significant Impact Activity" as defined in the Town of Woodstock Inland Wetlands and Watercourses Regulations.
3. Two (2) copies of all applicable completed application materials shall be submitted unless otherwise directed in writing by the Agency or its designated agent.
4. All sections of the application **MUST** be completed and submitted in order for the application to be deemed complete.

A.	
	1. Property address/geographical location of the site (map, block, lot):
	2. Name of applicant:
	3. Home Address:
	4. Business address:
	5. Telephone: Home Business
	6. Applicant's interest in the property: <input type="checkbox"/> Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Lessor <input type="checkbox"/> Other (explain)
	7. Name of property owner (if not applicant):
	8. Home address:
	9. Business address:
	10. Telephone: Home Business Fax
B.	The purpose and description of the proposed activity and proposed erosion and sedimentation controls.
<p>If additional space is needed, add and (Label Exhibit B)</p>	

C. The geographical location of the property which is to be affected by the proposed activity, including but not limited to a description of the land in sufficient detail to allow identification of the inland wetlands and watercourses, and buffer area, a computation of the area(s) in acres or square feet of wetland or watercourses disturbance, soil type(s) and vegetation <i>(Label: Exhibit C)</i>	
D. Alternatives considered by the applicant and why the proposal to alter wetlands set forth in the application was chosen. These alternatives shall be diagramed on a site plan or drawing and submitted to the Agency as part of the application <i>(Label: Exhibit D)</i>	
E. A site plan showing existing and proposed conditions in relation to wetlands and watercourses and identifying any further activities associated with, or reasonably related to, the proposed regulated activity which are made inevitable by the proposed regulated activity and which may have an impact on wetlands or watercourses <i>(Label: Exhibit E)</i>	
F. Names and mailing addresses of adjacent property owners <i>(Label: Exhibit F)</i>	
G. Authorization for the members and Agents of the Agency to inspect the property, at reasonable times, both before and after a final decision has been issued <i>(Label: Exhibit G)</i>	
H. A completed DEP reporting form; the agency shall revise or correct the information provided by the applicant and submit the form to the Commissioner of Environmental Protection in accordance with Section 22a-39-14 of the regulations of Connecticut state agencies <i>(Exhibit H)</i>	
I. Submission of the appropriate filing fee based on the fee schedule established in Article Eleven (11) of these Regulations.	
J. Applicant certification that <i>(Exhibit J)</i> :	
1.	Any portion of the property on which the regulated activity is proposed is not located within five-hundred (500) feet of the boundary of an adjoining municipality;
2.	Traffic attributable to the completed project on the site will not use streets within the adjoining municipality to enter or exit the site;
3.	Sewer or water drainage from the project site will not flow through and impact the sewage or drainage system within the adjoining municipality; or
4.	Water run-off from the improved site will not impact the streets or other municipal or private property within the adjoining municipality.
K. Certification that the applicant is familiar with all the information provided in the application and is aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information <i>(Exhibit K)</i>	
L. Any other information the Agency deems necessary to the understanding of what the applicant is proposing <i>(Exhibit(s) L)</i>	
M. Significant Impact Activities If the proposed activity involves a significant impact activity as determined by the Agency and defined in Article 6 of these Regulations the applicant must provide the following additional information:	

1.	Site plans for the proposed use or operation and the property which will be affected, which show existing and proposed conditions, wetland and watercourse boundaries, land contours, boundaries of land ownership, proposed alterations and uses of wetlands and watercourses, and other pertinent features of the development drawn by a Licensed Surveyor, Professional Engineer, or Landscape Architect registered in the State of Connecticut or by such other qualified person
2.	Engineering reports and analysis and additional drawings to fully describe the proposed project and any filling, excavation, drainage or hydraulic modifications to watercourses and proposed erosion and sedimentation control plan
3.	Mapping of soil types consistent with the categories established by the National Cooperative Soil Survey of the U. S. Soil Conservation Service (the Agency may require the applicant to have the wetlands delineated in the field by a Soil Scientist and have the field delineation incorporated onto the site plan)
4.	Description of the ecological communities and functions of the wetlands or watercourses involved with the application and the effects of the proposed regulated activities on these communities and wetland functions
5.	Description of how the applicant will change, diminish, or enhance the ecological communities and functions of the wetlands or watercourses involved in the application, and with each alternative, and a description of why each alternative considered was deemed neither feasible nor prudent
6.	Analysis of chemical or physical characteristics of any fill material
7.	Management practices and other measures which mitigate the impact of the proposed activity

NOTE: An application that requires local Inland Wetlands approval may also be regulated by the Federal Government under the Clean Water Act which is administered by the U. S. Army Corps of Engineers. Obtaining federal and/or state permits is a responsibility of the applicant as are any fines, penalties, and delays due to the applicant's failure to seek permits or to question their applicability to the proposed activity.

Department of the Army Corps of Engineers 696 Virginia Road Concord, MA. 01742-2751 Phone: 1-800-343-4789	State of Connecticut – D.E. E.P. Inland Water Resources Division 79 Elm Street Hartford, CT. 06106-5127 Phone: (860) 424-3019
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The undersigned applicant hereby consents to necessary and proper inspections of the above mentioned property by Agents of the Inland Wetlands Agency, at reasonable times, both before and after the permit in question has been granted by the Agent and /or the Agency.

The undersigned swears that the information supplied in the completed application is accurate, to the best of his knowledge and belief.

_____Signature of Applicant

_____Date Application Filed

Commission Action and Date: _____ _____
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