

**Town of Woodstock
Water Pollution Control Authority
Regular Meeting Minutes
Meeting Room A
Tuesday, March 22, 2022 @ 7:00 P.M.**

MEMBERS PRESENT: Tim Rainville, Paul Gohn, John Cimochoowski, Stewart Morse,
Roger Gale via phone

MEMBER ABSENT: None

OTHERS PRESENT Cheryl Stadig

1. Call to Order: Rainville called the meeting to order at 7:04 P.M.

2. Approval of Minutes:

A. February 22, 2022: Morse **motioned to approve** the minutes with the spelling correction of Rainville's name in Item 2. A., Cimochoowski **seconded, all in favor. Motion approved.**

3. Citizens'/Chair's/Executive Assistant's Comments: Gale stated he would like to add **Item 6. C. Academy Sump Pumps** to the agenda, Morse **seconded, all in favor.**

4. New Business:

- A. Pump Station Maintenance: Morse stated Department of Public Works Mechanic, Bryan Sweet, serviced the Pump Station generator. It was discussed that the Pump Station wet well be checked twice annually, i.e., March and the first week following the Woodstock Fair. Gale, also, contacted the alarm company for the alarm codes. They are as follows: #1. Entry Door Breach, #2. Power Failure to Entire System, #3. Pump #1 Fail, #4. Pump #2 Fail, #5. Generator Failure, #6. High Water Alarm, #7. Control Voltage, #8. Surge Fluctuation.
- B. Service Calls: Gale stated he received a call from 28 Wainwright Drive. Gale contacted the homeowner and, also, called the plumber. He then contacted Sig Swanberg. Mr. Swanberg found the clog at a turn in the pipe and cleared the clog. A discussion followed regarding what is the responsibility of the WPCA and what is the responsibility of the homeowner.
- C. Review of Engineering Services – Discuss Scheduling Meeting for April with DPC: Gale stated he would like to schedule a meeting on Thursday, April 14th at 5:00 p.m. to discuss with the engineering firm what they feel should be the WPCA's priorities. Discussion followed.
- D. Warn Public Hearing for WPCA Rate Increase for April 26, 2022: Members agree. Stadig to schedule and publicize.

5. Old Business:

- A. Repair Services: The Town of Woodstock Department of Public Works was able to assist the WPCA recently, and they have agreed to maintain the generator and Pump Station.

6. System Maintenance Update:

- A. Grinder Pump Repairs/Main Line Maintenance: Rainville contacted Naponset Controls. They have scheduled a visit on April 4th to recalibrate the flow meter at the Water Treatment Plant in Putnam.
- B. Engineering Services with Intent of Long-Range Planning: *See Item 4. C.
- C. Woodstock Academy Sump Pumps: Gale stated he spoke with the Director of Maintenance, Aaron Hogarty, and they have disconnected the sump pumps.

7. Flow Report:

- A. Weekly Meter Readings of Main Line Wastewater Flow to Putnam FY 2021-2022: Brief overview of Flow totals.
- B. Rainfall data: Gale gave Stadig the contact information for Jeff at Putnam Water.

8. Financial Update:

- A. Payment of Bills: Morse **motioned to pay** the summary of bills as presented for a total of \$889.30 **seconded** by Gohn, **all in favor**.
- B. Treasurer's Report: Not available

WPCA BILLS FOR MARCH 22, 2022 REGULAR MEETING

Vendor	Line Item	Charge
Frontier Communications Acct. #860-928-3192-111198-5 02/05/22 – 03/04/22	500.00.225.00 Lift Station Telephone Period 02/05/22 – 03/04/22	\$63.35
Eversource Acct. #51942724014 Service 12/30/21 – 01/28/22	500.00.224.00 Electricity at Pump Station	\$237.39
Eversource Acct. #51942724014 Service 01/28/22 – 03/01/22	500.00.224.00 Electricity at Pump Station	\$257.31
Guilford Savings Bank c/o BGE WSTK LLC Invoice #65 + 66	500.224.00 Electricity Service	\$194.35
NAPA Auto Parts c/o Town of Woodstock DPW Acct #200001357	500.00.289.00 Lift Station Maintenance	\$95.00
Woodstock DPW Invoice #030422 Labor 1.5 HRS B. Sweet	500.00.289.00 Lift Station Maintenance	\$41.90
	TOTAL DUE	\$889.30

9. Correspondence: Stadig to email a copy of the letter sent to Woodstock Academy to all members.

10. Review of Member Follow-up Activities for Next Meeting:

1. Stadig – Call Jeff @ Putnam Water Treatment Plant for rainfall totals
2. Stadig – File Legal Notice to warn of Public Hearing Rate Increase for FY 2022-2023
3. Rainville – Meet Glenn Cardarelli of Naponset on April 4th at Putnam Water Plant
4. Morse – To speak with First Selectman, Jay Swan.

11. Adjournment: Morse **motioned to adjourn at 8:38 P.M., seconded** by Cimochoowski, **all in favor.**

Respectfully submitted by Cheryl Stadig, Recording Secretary. **DISCLAIMER:** These minutes have not yet been approved by the WPCA. Please refer to next month's minutes for approval/amendments. WPCA Regular Meeting – March 22, 2022