

**Town of Woodstock
Water Pollution Control Authority
Regular Meeting Minutes
Meeting Room A
Tuesday, April 26, 2022 @ 7:00 P.M.**

MEMBERS PRESENT: Roger Gale, Paul Gohn, John Cimochoowski, Tim Rainville

1. Call to Order: Gale called the meeting to order at 7:06 P.M.

2. Approval of Minutes:

- A. March 22, 2022 Regular Meeting: Cimochoowski **motioned to approve** the minutes as presented, Rainville **seconded, all in favor. Motion approved.**
- B. April 13, 2022 Special Meeting: Cimochoowski **motioned to approve** the minutes as presented, Rainville **seconded**, Cimochoowski **abstained**, all in favor. **Motion approved.**

3. Citizens'/Chair's/Executive Assistant's Comments: None

4. New Business:

- A. Pump Station Maintenance: None
- B. Service Calls: Gale stated he spoke to Nancy Keyes regarding payment on her repair bill. He will contact the Town Attorney in regards to placing a lien on her property until payment is complete.
- C. Review of Engineering Services: *See April 13, 2022 Special Meeting Minutes.
- D. Determine Sewer Rate Increase for Fiscal Year 2022-2023: Discussion followed. Members asked Stadig to pull sewer bills from the Town of Putnam for previous years to review when Putnam's rates were increased. Also, they asked Stadig to print rainfall reports from previous years for see if there is a correlation between higher rainfall totals and increased bills. It was determined that a Special Meeting is necessary for further discussion. Monday, May 9, 2022 at 7:00 P.M. was the agreed on date.
- E. Set Date of Public Hearing: Postponed until after the Special Meeting on May 9, 2022.

5. Old Business:

- A. Repair Services: None

6. System Maintenance Update:

- A. Grinder Pump Repairs/Main Line Maintenance: Rainville stated he met with Glenn Cardarelli of Naponset Controls at the Pump House on Peake Brook Road. The meter was recalibrated. No issues found.
- B. Engineering Services with Intent of Long-Range Planning: Nothing new to report.

7. Flow Report:

- A. Weekly Meter Readings of Main Line Wastewater Flow to Putnam FY 2021-2022: Brief overview of Flow totals.

B. Rainfall data: Members reviewed data.

8. Financial Update:

- A. Payment of Bills: Gohn **motioned to pay** the summary of bills as presented for a total of \$72,744.56 **seconded** by Cimochoowski, **all in favor**.
- B. Treasurer's Report: Budget Expenditures and Income will be determined when new sewer rates have been determined.

WPCA BILLS FOR APRIL 26, 2022 REGULAR MEETING

Vendor	Line Item	Charge
Frontier Communications Acct. #860-928-3192-111198-5 03/05/22 – 04/04/22	500.00.225.00 Lift Station Telephone	\$53.74
Frontier Communications Acct. #860-928-3192-111198-5 04/05/22 – 05/04/22	500.00.225.00 Lift Station Telephone	\$53.50
Eversource Acct. #51942724014 Service 03/01/22 to 03/29/22	500.00.224.00 Electricity at Pump Station	\$180.21
Guilford Savings Bank c/o BGE WSTK LLC Invoice #67	500.224.00 Electricity Service	\$146.22
Deep 6 Plumbing & Heating c/o Town of Woodstock DPW Acct. #200001357	500.00.218.00 Grinder Pump On-Site Repair RE: Nancy Keyes (Homeowner) Per Gale, we will pick up the remaining cost of \$45.00	\$45.00
Superior Products Distributors, Inc. Invoice #S3101601.001 2 Manhole Covers @ \$273.00 ea. Total - \$546.00	500.00.286.00 Main Line Maintenance	\$546.00
Chaput Electric Invoice #818 Brookside Apartments	500.00.218.00 Grinder Pump Repair	\$797.16
Town of Putnam Account #191900 Bill #105123 Billing Date 12/31/21 – 3/31/22	500.00.190 WPCA Waste-Water Treatment	\$70,922.73
	TOTAL	\$72,744.56

9. Correspondence: None

10. Review of Member Follow-up Activities for Next Meeting:

1. Stadig – Email historical weekly flows to members
2. Stadig – Pull bills from Town of Putnam for previous years for member review

11. Adjournment: Cimoichowski **motioned to adjourn at 8:40 P.M., seconded** by Rainville **all in favor.**

Respectfully submitted by Cheryl Stadig, Recording Secretary. **DISCLAIMER:** These minutes have not yet been approved by the WPCA. Please refer to next month's minutes for approval/amendments. WPCA Regular Meeting – May 24, 2022