

Town of Woodstock Water Pollution Control Authority
Regular Meeting Minutes
Tuesday, July 12, 2022 @ 7:00 PM
Room A

MEMBERS PRESENT: Roger Gale, Paul Gohn, John Cimochoowski, Tim Rainville

MEMBERS ABSENT: Stewart Morse

OTHERS PRESENT: Cheryl Stadig

1. Call to Order: Chairman Roger Gale called the meeting to order at 7:04 p.m.

2. Approval of Minutes

- A. May 24, 2022: Gohn asked to correct the Residential rate to \$1078.58. Cimochoowski motioned to approve as amended, Gohn seconded, all in favor.
- B. June 27, 2022: Gohn motioned to approve the Special Meeting minutes as presented, Gale seconded, all in favor.

3. Citizens'/Chair's/Executive Assistant's Comments: No comments.

4. New Business:

- A. Pump Station Maintenance: Gale stated he recently went to the Pump Station to tend to the Weeds, which were overgrown.
- B. Service Calls: Gale stated he received a call from the resident at 22 Holmeslea Court for a pump issue just prior to coming to the meeting.
- C. Review of Engineering Services: Gale stated there is nothing new to report on the distribution of ARPA Funds. Gohn stated he attended to the Selectmen's Meeting and asked about ARPA funds for WPCA.

5. Old Business:

- A. Repair Services: Gale to speak to Chaput Electric regarding a recent invoice.

6. System Maintenance Update:

- A. Grinder Pump Repairs/Main Line Maintenance: Gale stated there is one large pump in the Conex should we need it. Gohn suggested creating a list of the top five things we should do in the event of an emergency.

7. Flow Report:

- A. Weekly Meter Readings of Main Line Wastewater Flow to Putnam FY 2022-2023: Gale stated there has been a low flow for the past several weeks due to the lack of rain. Gale will be doing Quarterly Meter Readings starting soon for this first quarter of the new Fiscal Year.
- B. Rainfall data: None

8. Financial Update:

- A. Payment of Bills: Prior to the payment of bills, Gohn motioned to purchase a new laptop computer for the WPCA office, as a quote of \$1060.00 from Savage Systems was discussed. Gale seconded, all in favor.
Cimochoowski motioned to pay the monthly bills of \$1,356.24 as presented, Gohn seconded, all in favor.

WPCA Bills for July 12, 2022

Vendor	Line Item	Charge
Chaput Electric Inv. #990	500.00.218.00 Grinder Pump Repair 22 Holmeslea Court	\$826.90
Eversource Acct. #51942724014 Service 4/9/22 – 5/31/22	500.00.224.00 Electricity at Pump Station	\$35.57
Guilford Savings Bank c/o BGE WSTK, LLC	500.00.224.00 Electricity Service (Solar)	\$175.17
Halloran & Sage Invoice #11386655	500.00.212.00 Legal Services	\$111.00
Stonebridge Press Acct. #133307	500.00.211.00 Notices	\$117.60
Town of Woodstock Town Clerk, Acct. #41	500.00.006.00 Recording Fees	\$90.00
	TOTAL	\$1356.24

9. Correspondence: None

10. Review of Member Follow-up Activities for Next Meeting:

A. Gale to create a list of the top five issues that may come up at the Pump Station

11. Adjournment: Motion to adjourn by Cimoichowski at 8:20 P.M. Gohn **seconded, all in favor.**

Respectfully submitted by Cheryl Stadig, Recording Secretary. **DISCLAIMER:** These minutes have not yet been approved by the WPCA. Please refer to next month's minutes for approval/amendments.

WPCA Regular Meeting – July 12, 2022