

Town of Woodstock
Water Pollution Control Authority
Regular Meeting Minutes
Meeting Room A
Tuesday, October 25, 2022 @ 7:00 P.M.

MEMBERS PRESENT: Roger Gale, Stewart Morse, John Cimochowski, Tim Rainville, Paul Gohn

MEMBERS ABSENT: None

OTHERS PRESENT: Joseph Polulech, Nancy Gale

I. Call to Order

Meeting called to order at 7:01 P.M. by Chair Roger Gale. He requested to add Item D. Bruce Williams Wet Well Inspection and Item E. Meeting Schedule 2023 to the Agenda. Morse made a motion, seconded by Cimochowski to add to the Agenda. CARRIED.

II. Citizen Comments.

Mr. Polulech remarked that he had been present when PZC denied a request from the Inn at Woodstock Hill to connect to the sewer system for a proposed subdivision and asked for clarification from the WPCA. Gale explained the concept of the sewer “avoidance” restrictions for the Town and that connections are denied if there is adequate space for a well and septic.

III. Approval of Minutes

Because not all members had an opportunity to access the Minutes of Regular Meeting of September 27, 2022, the approval was tabled until the November Meeting.

IV. Old Business

A. Repair Services - Nothing to report.

v. **New Business**

A. **Pump Station Maintenance**

Nothing needed but noted that Gale trimmed the grass. Cimochoowski asked if there might be someone who could take care of this. Discussion followed with no decisions made.

Gale suggested that anyone checking pump operations should notify the alarm company to disregard any signals from the pump station for one (1) hour. Safety concerns for when the wet well is open were also discussed for information for the Board.

B. **Service Calls** None

C. **Update/Review of Engineering Services**

Discussion of CCTV video of investigation of Academy South mainline between Rt. 169 and Butts Rd. and various other locations in the area. The line from the Round Building and Middle School was completely blocked with grease and was cleared the following Monday.

D. **Bruce Williams Wet Well Inspection**

Discussion regarding payment of approximately \$3,000 for inspection, usually done every year for the condition of the 26 wet wells for which we are responsible. This year we are inspecting all of them as in the past. However, a letter will be sent to all owners whose property was conveyed on or after October 1, 2015 (date of Policy change) stating that we are going to inspect them this year at no cost but all future inspections will be at their own expense. Morse made a motion, seconded by Cimochoowski to authorize Bruce Williams to proceed with the annual inspections. CARRIED.

E. **Meeting Schedule – 2023**

Cimochoowski made a motion, seconded by Rainville to accept the following schedule of meetings for the year 2023-January 2024. CARRIED.

January 24

February 28

March 28

April 25

May 23

June 13

July 25

August 22

September 26

October 24

November 28

December – NO MEETING

January 23, 2024

VI. System Maintenance Update

- A. Grinder Pump Repairs/Mainline Maintenance None
- B. Engineering Services with Intent of Long-Range Planning
Awaiting ARPA Fund discussion (Selectmen having a Special Meeting on Wednesday, November 9 at 4:00 P.M.)

VII. Flow Report

- A. Weekly Meter Readings Main-Line Wastewater Flow to Putnam FY 2022-2023 Increasing from previous quarter.
- B. Rainfall Data None

VIII. Financial Update

- A. Payment of Bills
Morse made a motion, seconded by Cimochoowski to pay bills in the total of \$31,976.44. CARRIED. (This includes the addition of: DPC Engineering - \$2,700; Parent Sanitation - \$397; Attorney's fee - \$37.00)
- B. Treasurer's Report None

IX. Correspondence None

X. Member Follow-Up

- A. Cimochoowski will review and update Position Description
- B. Rainville will review meter types and remote reading at WA South Campus and research possibilities regarding safety precautions around the wet well at the Fairgrounds.
- C. Gale will draft a letter to all wet well customers concerning wet well inspection.

XI. Adjournment

Cimochoowski made a motion, seconded by Morse to adjourn at 9:04 P.M.
CARRIED.

Respectfully submitted by Nancy Gale, Recording Secretary pro tem. **DISCLAIMER: These Minutes have not yet been approved by the WPCA. Please refer to next month's Minutes for approval/amendments. Next WPCA Regular Meeting November 22, 2022.**

