

**Town of Woodstock
Water Pollution Control Authority
Regular Meeting Minutes
Tuesday, July 13, 2021**

MEMBERS PRESENT: Roger Gale, Stewart Morse, Paul Gohn, Timothy Rainville, John Cimochoowski

MEMBERS ABSENT: None

OTHERS PRESENT: None

1. Call to Order: Chairman Roger Gale called the meeting to order at 7:00 p.m.

2. Approval of Minutes:

- A. As some members had not received a copy of the May 25, 2021 minutes, Paul Gohn made a **motion** to postpone the approval of the minutes until the August 24, 2021 meeting, John Cimochoowski **Seconded, all in favor.**

3. Citizens'/Chair's/Executive Assistant's Comments: No comments.

4. New Business:

- A. Pump Station Maintenance: Gale and Morse both stated they received calls that the "High Level Alarm" at the Pump Station was going off due to the significant amount of rain. Pump #1 was not functioning sufficiently and was now off-line and Pump #2 was now the lead pump.
- B. Service Calls: None
- C. Review of Engineering Services: Gale to research Engineering Firms.

5. Old Business:

- A. Repair Services: Gale stated that Deep 6 remains the first call for grinder pump repair.

6. System Maintenance Update:

- A. Grinder Pump Repairs/Main Line Maintenance: Members discussed the need to purchase a new grinder pump, regardless, if the spare pump in the Conex container is operable, in the event one breaks.

7. Flow Report:

- A. Weekly Meter Readings of Main Line Wastewater Flow to Putnam FY 2020-2021: Former WPCA Executive Administrator, Cindy Brown, contacted Putnam for flow readings from May 24th through June 23rd, 2021, but was unable to get any figures from Putnam WasteWater.
- B. Rainfall data: None

8. Financial Update:

- A. Payment of Bills: **Motion** was made by Morse, and **Seconded** by Cimochoowski, to **Approve** the summary of bills totaling \$47,543.24 as presented. **The motion passed unanimously.**
- B. Treasurer's Report: Gale reported a \$30,000 surplus in Putnam Wastewater Account from FY 2020-2021.

9. Correspondence: None

10. Review of Member Follow-up Activities for Next Meeting:

- A. Gale to research engineering firms.
- B. Rainville to check on the cost of a methane meter.
- C. Gale to call Eric Young regarding safety equipment.

11. Adjournment: Motion was made by Morse, **Seconded** by Cimochoowski, **all in favor to adjourn** at 8:06 p.m.

Respectfully submitted by Cheryl Stadig, Recording Secretary. **DISCLAIMER:** These minutes have not yet been approved by the WPCA. Please refer to next month's minutes for approval/amendments.

WPCA Regular Meeting – July 14, 2021