

Town of Woodstock
Water Pollution Control Authority
Regular Meeting Minutes
Tuesday, August 24, 2021

MEMBERS PRESENT: Roger Gale, Paul John Cimochoowski

MEMBERS ABSENT: Tim Rainville, Stewart Morse

OTHERS PRESENT: Peter Parent, Cheryl Stadig

1. **Call to Order:** Chairman, Roger Gale, called the meeting to order at 7:07 P.M.
2. **Approval of Minutes:**
 - A. May 25, 2021 Meeting Minutes: Gale asked for a **motion to amend Item #4. New Business**, A. Pump Station Maintenance: (to read) Stewart Morse switched the **lead pump to #2 pump** at the Pump Station and logged the pump times to determine the level of use the back-up pump is getting. Gohn **motioned** to amend to the above, Mr. Cimochoowski **seconded, all in favor.**
 - B. July 13, 2021 Meeting Minutes: Gale asked for a **motion to amend Item #4. New Business**, A. Pump Station Maintenance: (to read) Pump #1 was not functioning sufficiently and was now off-line and Pump #2 was now the lead pump **and the only pump running**. Cimochoowski **motioned** to amend to the above, Gohn **seconded, all in favor.**
3. **Citizens'/Chair's/Executive Assistant's Comments:** None
4. **New Business:**
 - A. **Mr. Parent to Discuss Inn at Woodstock Hill Subdivide:** Mr. Parent, an Engineer, representing the new owners of the Inn, presented a proposal in which the new owners are considering a possible subdivision of a lot into two residential home lots. A discussion followed regarding easements, tie-in to the existing sewer, cost involved.
 - B. **Pump Station Maintenance:** Gale spoke briefly on recent pump problems at the Fairground. The WPCA now has five pumps (2 horsepower pumps and 3 rebuilt pumps).
 - C. **Service Calls:** None
 - D. **Review of Engineering Services:** Gale spoke to Justin Skelley, an engineer at DPC, regarding the revamping of the Pump House sometime in the future should the WPCA be the recipient of ARP Funds. Mr. Skelley sent Gale a proposal via email.
 - E. **Security System Update:** Murdock Electric & Security sent a proposal to update the system at the Pump House.

5. Old Business:

A. Repair Services: None

6. System Maintenance Update:

A. **Grinder Pump Repairs/Main Line Maintenance:** None

B. **Engineering Services with Intent of Long-Range Planning:** Gale stated the WPCA has used Tighe & Bond and, Justin Skelley, formerly of Tighe & Bond, now DPC, and he is familiar with the Town of Woodstock's Pump House and sewer system.

7. Flow Report:

A. **Weekly Meter Readings of Main Line Wastewater Flow to Putnam FY 2021-2022:**

Gale stated, Stan Daniels, formerly of the Town of Putnam Water Department, has retired. Several efforts have been made to acquire the weekly flow amounts from the gentleman who has replaced Mr. Daniels, but he has not responded as of this date.

B. **Rainfall Data:** None

8. Financial Update:

A. **Payment of Bills:** Cimochofski **motioned** to pay the summary of bills totaling \$15,171.03 as presented, **seconded** by Gohn, **all in favor**.

B. **Treasurer's Report:** None

9. Correspondence: None

10. Review of Member Follow-up Activities for Next Meeting:

A. Stadig to request an updated WPCA Budget printout from the Treasurer's Office.

B. Gale to contact Putnam WPCA for flow totals.

11. Adjournment: **Motion** by Cimochofski to adjourn at 7:57 P.M., seconded by Gohn, all in favor.

Respectfully submitted by Cheryl Stadig, Recording Secretary. Disclaimer: These minutes have not yet been approved by the WPCA. Please refer to next month's minutes for approval/amendments.

WPCA Regular Meeting – August 24, 2021