

**Town of Woodstock
Water Pollution Control Authority
Regular Meeting Minutes
Meeting Room A
Tuesday, October 26, 2021 @ 7:00 P.M.**

MEMBERS PRESENT: Roger Gale, Stewart Morse, Paul Gohn, John Cimochoowski

MEMBERS ABSENT: Tim Rainville

OTHERS PRESENT: Woodstock Academy Students (2), Cheryl Stadig

1. Call to Order: Chairman Roger Gale called the meeting to order at 7:07 P.M.

2. Approval of Minutes:

A. Morse **motioned** to approve the minutes of the September 28, 2021 meeting as presented, Cimochoowski **seconded, all in favor.**

3. Citizens'/Chair's/Executive Assistant's Comments: Two Woodstock Academy students who have been working with the Conservation Commission gave the members some insight as to what they are working on. They have been collecting water samples from various water sources in Town and checking the water quality. Also, they have been taking soil samples and measuring nitrogen and phosphate levels in the soil.

4. New Business:

A. Pump Station Maintenance: Gale stated he responded to one high water alarm warning at the Pump Station. He phoned Bill Chaput. Upon arrival Gale and Chaput found the wet well sensor to be possibly clogged. They removed the debris from the sensor. Sensor functioning properly upon exit.

Morse stated that the new 15 hp pump is now on site. The pump is fitted with the standard 8.5 inch impeller. He also stated that he met with Conn OSHA at the Pump Station. No issues or recommendations.

B. Service Calls: None

C. Review of Engineering Services: Nothing new to report.

D. Security System Update: Nothing new to report.

5. Old Business:

A. Repair Services: None

Gohn asked if Brookwood was still down one pump. Morse and Gale affirmed that the installation of the second pump at Brookwood is on the WPCA's "To Do" list.

6. System Maintenance Update:

A. Grinder Pump Repairs/Main Line Maintenance: None

B. Engineering Services with Intent of Long-Range Planning: Gale to look into the cost of getting an estimate for an analysis of the sewer system.

7. Flow Report:

- A. Weekly Meter Readings of Main Line Wastewater Flow to Putnam FY 2020-2021:
Members reviewed the Flow Chart Gale handed out at the beginning of the meeting.
- B. Rainfall data: Review of historical rainfall totals.

8. Financial Update:

- A. Payment of Bills: Morse **motioned** to pay the summary of bills as presented for a total of \$63,446.52, **seconded** by Cimochowski, **all in favor**.
- B. Treasurer's Report: Member review of the Sewer Assessment Summary.

WPCA BILLS FOR OCTOBER 26, 2021 REGULAR MEETING

Vendor	Line Item	Charge
Piela Electric, Inc. Invoice #200840	500.00.289.00 WPCA – Lift Station Maintenance	\$1399.00
Guilford Savings Bank c/o BGE WSTK LLC Acct. #51942724014	500.00.224.00 WPCA Solar Energy/Electricity	\$132.89
Frontier Communications Acct. #860-928-3192-111198-5 10/05/21 Bill	500.00.225.00 Lift Station Telephone Period 10/05/21 to 11/04/21	\$64.05
Eversource Acct. # 51942724014	500.00.224.00 Electricity at Lift Station	\$284.79
The Blake Group Inv. #IN41719051	500.00.285.00 Grinder Pump Purchase	\$1907.00
Town of Putnam WPCA Acct. #191900	500.00.190.00 WPCA – Waste-Water Treatment 07/01/2021 to 10/12/2021	\$59,658.79
	TOTAL DUE	\$63,446.52

9. Correspondence: None

10. Review of Member Follow-up Activities for Next Meeting:

- A. Gale to research engineering firms.
- B. Stadig to update Policies & Procedures binders

11. Adjournment: Motion was made by Gale to adjourn at 8:23 P.M., **seconded** by Cimochoowski, **all in favor**.

Respectfully submitted by Cheryl Stadig, Recording Secretary. **DISCLAIMER:** These minutes have not yet been approved by the WPCA. Please refer to next month's minutes for approval/amendments.

WPCA Regular Meeting – October 26, 2021