

**TOWN OF WOODSTOCK  
WATER POLLUTION CONTROL AUTHORITY  
Regular Meeting Minutes  
ROOM A**

**Tuesday, June 13, 2023 at 7:00 P.M.**

**PRESENT:** Roger Gale, Tim Rainville, Stewart Morse, John Cimochoowski, Paul Gohn,

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Leeanne Lachapelle, WPCA Executive Assistant

**1. Call to Order:** Gale called the meeting to order at 7:44 PM

**2. Approval of Minutes**

**A.** May 30, 2023 Special Meeting Minutes: Morse **motioned to approve** the minutes as presented, Cimochoowski **seconded. All in favor**

**3. Citizens'/Chair's/Executive Assistant's Comments:** Lachapelle shared that Putnam WPCA is having an open house for the public Saturday, June 17, 2023.

**4. New Business**

**A. Pump Station Maintenance:** None noted

**B. Service Calls**

**1.** Grinder pump alarm/failure: Gale addressed the homeowner at 324 Route 171 and contacted Deep Six Plumbing and Heating, LLC. Deep Six replaced capacitors in two pumps.

**2.** Morse spoke with EDS Mechanical Inc. (EDS) in Putnam about potential interest in servicing WPCA grinder pumps alongside Deep Six. Cimochoowski & Morse offered to discuss WPCA's interest further with EDS. Cimochoowski suggested that the Board document desired requirements and meet with EDS possibly at the July.

**C. Updated WPCA Monthly Action Item Calendar:** Follow up at July meeting

**D. Review ARPA-funded RFQ bid:**

Special meeting held with DPC Engineering, LLC tonight at 6:30. Discussion ensued. Cimochoowski **motioned** to accept DPC as a qualified candidate and accept their proposal/scope of services. Rainville **seconded. All in favor.** Morse **motioned** that an estimated budget of \$115,000 for this ARPA funded WPCA project be presented to Board of Selectman/Board of Finance. Rainville **seconded. All in favor.** Gale to inform BOS and BOF tonight or in am.

**5. Old Business**

**A. Repair Services:** as above 4B1

**B. Fairgrounds meter report:** Rainville met with Neponset at Peake Brooke and Fairgrounds for calibration. Peake Brooke technique used a tape measure which Rainville stated was satisfactory based on the situation but not optimal. No recalibration needed. Number obtained was 3.25. Fairgrounds meter was calibrated and is currently reading 0.25 gallons per minute.

### C. Woodstock Academy

#### 1. Potential to Open Discussion with WA Regarding Sump Pumps

**Releasing Water into the Sewer System:** Gale to follow up in July.

#### 2. Discuss billing of pump service provided 9/22:

Gale to follow up in July.

### D. Manta Ray: (added by Rainville at meeting)

Rainville suggested purchase of Manta Ray with WPCA funds/budget. Rainville to discuss doppler option vs. channel system with Neponset and report back.

## 6. System Maintenance Update

### A. Grinder Pump Repairs/Main Line Maintenance: None

## 7. Flow Report

**A. Weekly Meter Readings of Main Line Wastewater Flow to Putnam:** Gale stated June 13=30, 697. Monthly Flows To Putnam/Rainfall spreadsheet provided.

**B. Rainfall Data:** No totals from June as of yet. May total was 2.66.

Gale requested that Lachapelle provide Monthly **and** Weekly Flows to Putnam/Rainfall in monthly meeting packets going forward.

## 8. Financial Update

**A. Payment of Bills:** Cimochoowski **motioned** to approve payment of bills as presented. Morse **seconded**. **All in favor.**

### Bills for Approval May 30, 2023

<u>VENDOR</u>	<u>Line Item</u>	<u>Charge</u>
<b>Frontier</b>	<b>500.00.225.00</b>	<b>\$84.91</b>
Acct. #860-928-3192-111198-5	Lift Station Telephone	
5/5/23	Period 5/5-6/4/23	
<b>Hartford Courant</b>	<b>500.00.211.00</b>	<b>\$161.17</b>
Classified listing-online	04/1/23-4/30/23	
RFQ for WPCA 7415324	RFQ/ARPA	
Acct#CU00254200		
<b>Woodstock Landfill Solar</b>	<b>500.00.224.00</b>	<b>\$151.99</b>
<b>System/Guilford Svgs Bank</b>	Electricity	
5/2/23	Period April 2023	
<b>Halloran Sage</b>	<b>500.00.212.00</b>	<b>\$1480.00</b>
WPCA-General matters	Legal Services RFQ/ARPA	
Re: ARPA RFQ	4/3/23-4/6/23	
<b>Total</b>		<b>\$1,878.07</b>

## **B. Treasurer's Report**

**1. Liens:** Gale discussed/resolved address discrepancies with Town Clerk and Tax Collector.

**9. Correspondence:** None

## **10. Review of Member Follow-Up Activities for Next Meeting:**

### **Gale:**

- \*Follow up with Putnam WPCA and Pomfret First Selectman regarding sewer system questions.
- \*Check fuel level at pump station monthly and report to Lachapelle if fill is needed.
- \*Meet/tour with Maintenance at Woodstock Academy regarding sump pump drainage and September 2022 service bill dispute.
- \*Gale/Morse will check on the hours for the pumps/logged at the pump station and discuss further at June meeting.
- \*Inform BOS and BOF of updated ARPA funded- DPC Engineering requested budget and details.

### **Rainville:**

- \*Discuss doppler option vs. channel system with Neponset/Report back

### **Morse:**

- \*Check fuel level at pump station monthly and report to Lachapelle if fill is needed.
- \*Gale/Morse will check on the hours for the pumps/logged at the pump station and discuss further at June meeting.
- \*Discuss WPCA's interest further with EDS Mechanical Inc. (EDS)

### **Cimochowski:**

- \*Discuss WPCA finances and town's STIF fund with Woodstock Director of Finance and report back.
- \*Discuss WPCA's interest further with EDS Mechanical Inc. (EDS)

### **Lachapelle:**

- \*Schedule pump station chamber cleaning by Parent sanitation now and again after fair.
- \*Arrange for approved WPCA FY 23-24 budget to be posted in local newspaper.
- \*Add flow/rainfall data excel spreadsheet to members' weekly AND monthly meeting packets.
- \*Update as needed the "Do's and Don'ts Grinder Pump Care" handout to be included in the sewer assessment mailing.
- \*Send letter to new residents at 36 Ellen Lane

## **11. Adjournment: Motion made by Cimochowski to adjourn at 8:35pm and Morse seconded. All in favor.**

Respectfully submitted by Leeanne Lachapelle, WPCA Executive Assistant. DISCLAIMER: These minutes have not been approved by the WPCA. Please refer to next month's minutes for approval/amendments. WPCA Regular Meeting-July 25, 2023.

