

**WATER POLLUTION CONTROL AUTHORITY  
SPECIAL MEETING MINUTES  
TOWN HALL MEETING ROOM A  
Tuesday, January 8, 2019 at 7:00 P.M.**

**MEMBERS PRESENT:** Peter Ellsworth, Tim Rainville, Richard Canavan Stewart Morse

**MEMBERS ABSENT:** Roger Gale

**OTHERS PRESENT:** Cheryl Stadig

**1. CALL TO ORDER:**

The meeting was called to order by Peter Ellsworth at 7:01 p.m.

**2. APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 27, 2018:**

Morse **moved to approve** the minutes as presented, **seconded** by Rainville, **all in favor**.

**3. APPROVE THE SPECIAL MEETING MINUTES ON DECEMBER 11, 2018:**

Morse **moved to approve** the minutes as presented, **seconded** by Canavan, **all in favor**.

**4. FLOW REPORT DISCUSSION:**

Rainville discussed his meeting with Glen Cardarelli of Neponset Controls, which took place at the Peake Brook Facility. Among items discussed were grease build-up in the flume and the slightly skewed transducer, both which could cause increased readings.

**5. BUDGET PREPARATION FOR FY 2018-2019:**

Board members discussed and agreed that the only item on the proposed budget that needed revision was the figure for Waste Water Treatment. It was determined the figure of \$185,000.00 be revised to \$200,000.00. A discussion followed with members agreeing that an increase in billing to customers (metered and residential) will, unfortunately, be inevitable for FY 2019-2020. The amount will be determined once more data is available followed by a Public Hearing. Morse **moved to approve** the budget for FY 2018-2019 in the amount of \$239,620.00 **seconded** by Rainville, **all in favor**.

**6. PAYMENT OF BILLS:**

Morse **moved to approve** payment of the bills as presented for \$51,060.41 **seconded** by Rainville, **all in favor**.

**WPCA BILLS FOR DECEMBER 11, 2018**

<u>Vendor</u>	<u>Line Item</u>	<u>Charges</u>
Tighe & Bond Inv. #091897172 Project #321863018	500.00.213.00 Engineering Services Flow/BOD Data Review	\$ 394.24

Town of Putnam Bill #2018-06-0191900	500.00.190 WPCA – Waste Water Treatment 2 <sup>nd</sup> quarter	\$50,336.01
Frontier Communications Acct #860-928-3192-111198-5	500.00.225.00 Lift Station Phone	\$ 36.49
Eversource Acct #51942724014	500.00.224.00 Power at Lift Station	\$ 209.85
Guilford Savings Bank c/o BGE WSTK LLC Inv. #27	500.00.224.00 Solar Power	\$ 83.82

<b>Total Due - \$51,060.41</b>
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**7. ADJOURNMENT:**

Morse **motioned to adjourn** at 8:21 p.m., Rainville **seconded, all in favor.**

Respectfully submitted,

Cheryl Stadig  
Recording Clerk