

**WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING MINUTES  
Meeting Room A  
Tuesday, April 23, 2019 at 7:00 PM**

**MEMBERS PRESENT:** Peter Ellsworth, Tim Rainville, Rick Canavan, Roger Gale, Stewart Morse  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Cheryl Stadig

**1. CALL TO ORDER:**

The meeting was called to order by Roger Gale at 7:15 P.M.

**2. APPROVAL OF THE REGULAR MEETING MINUTES OF MARCH 26, 2019:**

Morse **moved to amend** Item 3A. to read, "Morse stated that this property is not in the sewer district, so therefore, the sewer is not available for this property". Gale **seconded** the motion, **all in favor**. Rainville **moved to amend** Item 4B., remove "slight" grease build-up, **seconded** by Morse, **all in favor**.

Morse **motioned to approve** the minutes as amended, Rainville **seconded**, all in favor.

**3. CITIZENS COMMENTS:** None

**4. NEW BUSINESS:**

**A. Service Calls:** 36 Ellen Lane – homeowner called, alarm was going off. Deep 6 was contacted, capacitor was replaced. 326 RT 171, homeowner left a message that her alarm was going off. Gale contacted Deep 6. 320 RT 17, Stadig received a call on 3/29/19 at 7:57 pm, homeowner claimed the alarm was going off and sewer was backing up into the home. Stadig contacted Deep 6 and Parent Sanitation (left message). Glen from Parent Sanitation called Stadig on 3/30/19 at 8:37 am, he would contact Deep 6 when tank was pumped. Deep 6 repaired grinder pump which was bound up.

**B. Grease Trap for Woodstock Fair:** Members engaged in discussion. Gale to contact NDDH for their perspective and Stadig to contact DEEP.

**C. Verify Rates for Sewer Use and Metered Billing for July Bills, per Tax Collector:**

Discussion followed using various percentage rates, with members concluding a necessary increase of 35% for metered customers and 25% for EDU customers for FY 2019-2020.

Rainville **motioned** to amend the sewer rates as follows: 25% increase to EDU customers and 35% increase to Metered customers, Ellsworth **seconded**, **all in favor**.

Rainville **motioned** to hold a Public Hearing, tentatively, on Tuesday, May 14, 2019, at 7:00 pm, if the large meeting room is available. Morse **seconded**, **all in favor**. Stadig will check the availability with the Town Clerk.

**5. OLD BUSINESS:**

**A. Woodstock Inn - Update:** Gale stated the work has resumed on the sewer connection.

**6. SYSTEM MAINTENANCE UPDATE:**

**A. Grinder Pump Repairs/Main Line Maintenance:** None

**7. FLOW REPORT:**

**A. Weekly Meter Readings of Main Line Waste Water Flow to Putnam FY 2019-2020:**

Flow totals have been slightly elevated than previous weeks due to the heavy rainfall.

**B. Quarterly Meter Readings for FY 2019-2020:** Quarterly readings are complete.

**C. Rainfall Data:** Gale to retrieve the rainfall data.

**8. PAYMENT OF BILLS:**

**A. Budget Category Designations:** No changes.

**B. Treasurer's Report:** Nothing new to report.

**C. Fiscal Year 2019-2020 Budget:**

<b>WPCA APRIL 23, 1019 BILLS</b>		
<b>Vendor</b>	<b>Line Item</b>	<b>Charges</b>
Tighe & Bond Inv. #031997558 Project #32186310	500.00.213.00 WPCA Engineering Services Flow/BOD Data Review	\$ 162.62
Eversource Acct #51942724014	500.00.224.00 WPCA – Lift Station Power	\$ 162.18
Deep 6 Plumbing & Heating	500.00.218.00 Grinder Pump Repair	\$ 480.00
Deep 6 Plumbing & Heating Inv. #11010C 22 Holmeslea CT	500.00.218.00 Grinder Pump Repair	\$ 90.00
Guilford Savings Bank c/o BGE WSTK LLC Inv. #27	500.00.224.00 Solar Power @ Lift Station	\$ 171.31
Frontier Communications Acct #860-928-3192-111198-5	500.00.225.00 Phone @ Lift Station	\$ 38.34
Arthur Parent Contractor Inc. Inv. #108494	500.00.218.00 Grinder Pump Repair	\$ 230.00
Town of Putnam Bill #2018-06-0191900	500.00.190 WPCA – Waste Water Treatment 4 <sup>th</sup> Quarter	\$23,712.84
<b>TOTAL DUE - \$ 25,047.29</b>		

Morse **moved to pay** the bills of \$25,047.29 as presented, Ellsworth **seconded, all in favor.**

**9. CORRESPONDENCE:** None

**10.REVIEW OF MEMBER FOLLOW-UP ACTIVITIES FOR NEXT MEETING:**

- Gale to retrieve rainfall data.
- Stadig to check on availability of large meeting room for Public Hearing.
- Ellsworth to work on Public Hearing Call.

**11.ADJOURNMENT:**

Morse **motioned to adjourn** at 9:00 pm, Rainville **seconded, all in favor.**

Respectfully submitted,

Cheryl Stadig  
Recording Clerk