

**WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING MINUTES  
Meeting Room A  
Tuesday, May 28, 2019 at 7:00 P.M.**

**MEMBERS PRESENT:** Roger Gale, Tim Rainville, Stewart Morse

**MEMBERS ABSENT:** Peter Ellsworth, Rick Canavan

**OTHERS PRESENT:** Cheryl Stadig

**1. CALL TO ORDER:**

The meeting was called to order by Roger Gale at 7:00 P.M.

**2. APPROVAL OF THE REGULAR MEETING MINUTES OF APRIL 23, 2019:**

Gale noted Item 4. A. the address of 320 RT 17 was incorrect. The address should be "320 RT 171". Gale, also, requested adding *"If, after checking with the Town Clerk, the large meeting room is unavailable, the meeting will be held on Wednesday, May 15, 2019."*

Rainville **motioned to approved** with corrections, Morse **seconded, all in favor.**

\*Morse **moved** to add Item **2A. Approval of the Special Meeting Minutes of April 23, 2019,** Gale **seconded, all in favor.** Morse **moved to approve** the Special Meeting Minutes of April 23, 2019 as presented, Gale **seconded, all in favor.**

**3. APPROVAL OF THE PUBLIC HEARING MINUTES OF MAY 15, 2019:**

Morse **moved to approve** the minutes as presented, Rainville **seconded, all in favor.**

**4. APPROVAL OF THE SPECIAL MEETING MINUTES OF MAY 15, 2019:**

Gale requested to remove the words, "retroactive six months" Rainville **moved to approve** the minutes with corrections, Morse **seconded, all in favor.**

**5. CITIZENS COMMENTS:** None

**6. NEW BUSINESS:**

**A. Service Calls:** None

**B. Grease Trap for Woodstock Fair:** Gale to contact NDDH for their input

**7. OLD BUSINESS:**

**A. Woodstock Inn - Update:** Gale stated that he and Morse were on site on Thursday, May 23, 2019 while a pressure check was done by an outside company. Gale feels that the project should be completed in the near future.

**8. SYSTEM MAINTENANCE UPDATE:**

**A. Grinder Pump Repairs/Main Line Maintenance:** Rainville tested two meters that were stored in the Conex Box and stated they seem to be okay.

**9. FLOW REPORT:**

**A. Weekly Meter Readings of Main Line WasteWater Flow to Putnam FY 2018-2019:** Gale stated he would contact Rick DiVincenzo to discuss our meter calibration at Peake Brook.

A brief discussion followed.

**B. Quarterly Meter Readings for FY 2019-2020:** Readings for the first quarter of the new Fiscal Year will begin in July. Stadig handed out year end figures for metered customers for July billing.

**C. Rainfall Data:** No updates.

**10. PAYMENT OF BILLS:**

**A. Budget Category Designations:** No changes.

**B. Treasurer's Report:** Gale did a quick review of the Treasurer's Report. Brief discussion followed.

**C. Fiscal Year 2018-2019 Budget:** No changes.

**\*\*Morse moved to pay the bills as presented, Rainville seconded, all in favor.**

**WPCA BILLS FOR MAY 28, 2019 REGULAR MEETING**

<u>Vendor</u>	<u>Line Item</u>	<u>Charges</u>
Deep 6 Plumbing & Heating, LLC Inv. #14357C	500.00.285.00 Grinder Pump Maintenance Check Fairground Pumps	\$ 67.50
Arthur Parent Contractor, Inc. Inv. #109083	500.00.285.00 Grinder Pump Maintenance And Pressure Washed Woodstock Fairgrounds	\$ 685.00
Peter Ellsworth Corel Computer Program - reimbursement	500.00.269.00 WPCA – Materials & Supplies	\$ 156.53
Deep 6 Plumbing & Heating LLC Inv. #14400C	500.00.218.00 Grinder Pump Repair 332 RT 171	\$ 90.00
Frontier Communications Acct #860-928-3192-111198-5	500.00.225.00 Lift Station Phone	\$ 38.34
Eversource Acct #51942724014	500.00.224.00 Lift Station Power	\$ 143.44
<b>TOTAL DUE - \$1,180.81</b>		

**11. CORRESPONDENCE:** None

**12. REVIEW OF MEMBER FOLLOW-UP ACTIVITIES FOR NEXT MEETING:**

- Morse to contact Bruce Williams
- Gale to contact Justin Skelley and Tighe & Bond
- Gale to contact Jason Gerum at Woodstock Academy

**13. ADJOURNMENT:** Morse **motioned** to adjourn at 8:09 P.M., Rainville **seconded**, **all in favor.**

Respectfully submitted,

Cheryl Stadig  
Recording Clerk