

**WATER POLLUTION CONTROL AUTHORITY  
SPECIAL MEETING MINUTES  
BUDGET PREPARATION FOR FY 2018-2019  
WPCA Conference Room  
Wednesday, April 11, 2018 at 10:00 A.M.**

**MEMBERS PRESENT:** Tim Rainville, Peter Ellsworth, Stewart Morse, Richard Canavan  
Roger Gale (10:23 a.m.)

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Cheryl Stadig

**1. CALL TO ORDER:**

The meeting was called to order by Peter Ellsworth at 10:15 a.m.

**2. SPECIAL MEETING TO WORK ON BUDGET FOR FY 2018-2019:**

Members discussed each line item focusing special attention on line Item #500.00.190, Waste Water Treatment. The flows to Putnam have been at a historically high total for several months. Rainville stated that he has an appointment with Glen Cadarelli from Naponset Controls on April 17<sup>th</sup> to calibrate the water meter at the Peake Brook Station. A decision on this line item total will be discussed at the next budget meeting.

Line Item #505.00.205.00, WPCA Part-Time Staff was discussed. Stadig asked to have her hours increased from 3.5 hours per week to 5.0 as well as the hours of operation. Discussion followed with members in agreement to increase Stadig's hours to 5.0 per week with additional time when needed for field work, i.e., meter readings and also to change the hours in the WPCA office to 12:00 – 5:00 beginning July 2018.

Budget discussion to continue at a Special Meeting on Monday, April 16, 2018.

**3. ADJOURNMENT:**

Gale motioned to adjourn at 12:30 p.m., Rainville seconded, all in favor.

Respectfully submitted,

Cheryl Stadig  
Recording Clerk