

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING MINUTES
Meeting Room A
Tuesday, April 24, 2018 at 7:00 PM**

MEMBERS PRESENT: Peter Ellsworth, Tim Rainville, Rick Canavan, Roger Gale
MEMBERS ABSENT: Stewart Morse
OTHERS PRESENT: Cheryl Stadig, Frank Olah (7:25 PM)

1. CALL TO ORDER:

The meeting was called to order by Roger Gale at 7:00 P.M.

2. APPROVAL OF THE REGULAR MEETING MINUTES OF MARCH 27, 2018:

Rainville stated he would like the word “two” removed from Item #7. C.

Ellsworth **motioned to approve** the amended minutes, Canavan **seconded**, Gale **abstained**, remaining members **approved**.

3. CITIZENS COMMENTS: None

4. NEW BUSINESS:

A. Service Calls: Gale thanked Rainville and Canavan for their work regarding the false alarm warnings at the Lift Station. Members discussed the proposal from Venture Communications & Security LLC. Rainville stated he would contact Kevin from Venture Communications and Bill Chaput to invite them to the May 22nd WPCA Regular Meeting to answer any questions posed by the members.

B. Preventative Maintenance at Lift Station: Gale stated several issues need to be addressed:

- 1) Physical repairs of the building at the Lift Station.
- 2) Researching ways of refurbishing and maintaining pumps.
- 3) Safety procedures at the Lift Station.

Rainville stated the need to call Piela and Williamson to check out the extra pump to assess if it can be refurbished and how the WPCA should store it properly. A brief discussion followed.

Gale asked for a motion to add Item D: Set Date for Public Hearing, to the Agenda. Ellsworth motioned to add Item D, Rainville seconded, all in favor.

C. Investigate Spike in Flow to Putnam: Gale commended Rainville and Canavan for their investigation into the cause of the increased flow totals at Peake Brook. Rainville stated that Glen Cardarelli of Naponset Controls recalibrated the water meter and removed several inches of silt which may have been raising the flow totals. Discussion followed.

D. Set Date for Public Hearing: Gale suggested a date of Tuesday, May 22nd at 6:30 pm for a Public Hearing on Sewer Rates prior to the Regular Meeting at 7:00 pm. All members in agreement.

5. OLD BUSINESS:

A. Update to Sewer Map: Gale stated the new maps should arrive very soon from Tighe & Bond. There will be eight copies and a mylar.

B. Woodstock Inn – Update: Gale said he spoke with Sig Swanberg, who was awarded the contract by Richard Naumann. The Inn will not start the project until

June. Gale also stated that the Inn, as well as the WPCA are awaiting a letter from NDDH rescinding their original letter of February 2, 2018. Discussion followed.

6. SYSTEM MAINTENANCE UPDATE:

A. Grinder Pump Repairs/Main Line Maintenance: Gale stated there are several pumps in the Conex box. He will speak with Stewart Morse regarding proper maintenance of the pumps.

7. FLOW REPORT:

A. Weekly Meter Readings of Main Line Waste Water Flow to Putnam FY 2017-2018: Stadig will email the flow total from April 16th to all members.

B. Quarterly Meter Readings for FY 2017-2018: Gale and Stadig stated that they each had one meter remaining to read.

C. Rainfall Data: Rainville stated that he has a chart from the Peake Brook Station he will pass on to members.

8. PAYMENT OF BILLS:

A. Budget Category Designations: Ellsworth stated that discussion on Waste Water Treatment figure for FY 2018-2019 will have to wait until Gale's discussion with Putnam WPCA regarding the excessively high flow totals.

B. Treasurer's Report: Nothing new to report.

C. Fiscal Year 2018-2019 Budget Preparation: Gale questioned the \$300k figure on the budget printout. Ellsworth responded that this was due to the overlapping Water & Sewer annual bill and the new quarterly billing format from Putnam WPCA.

WPCA APRIL 24, 2018 BILLS

| <u>Vendor</u> | <u>Line Item</u> | <u>Charges</u> |
|---------------------------------|------------------------------------------------------------------|----------------|
| Eversource Acct #51942724014 | 500.00.224.00 WPCA – Lift Station Power | \$ 44.78 |
| BGE WSTK, LLC Inv. #19 | 500.00.224.00 WPCA – Lift Station Solar | \$ 123.07 |
| Town of Putnam Acct. #191900 | 500.00.190 WPCA-Waste Water Treatment Quarterly Billing | \$62,554.65 |
| TOTAL DUE - \$ 62,722.50 | | |

Gale **moved to pay** Eversource and BGE WSTK for a total of \$167.85 and he will contact the WPCA of Putnam to try to get an adjustment on the \$62,722.50 bill for the historically high flow totals. Canavan **seconded, all in favor.**

9. CORRESPONDENCE: Gale asked if anyone was interested in a seminar at the Aqua Turf in Southington. All declined.

10. REVIEW OF MEMBER FOLLOW-UP ACTIVITIES FOR NEXT MEETING:

- **Gale to contact Parent Sanitation.**
- **Stadig to email the 4/16/18 water reading to members.**
- **Rainville to forward the Rainfall date to Ellsworth.**

- **Gale to contact Putnam WPCA regarding Waste & Water quarterly bill.**

11.ADJOURNMENT:

Ellsworth **motioned to adjourn** at 8:23 pm, Rainville **seconded, all in favor.**

Respectfully submitted,

Cheryl Stadig
Recording Clerk