

**WATER POLLUTION CONTROL AUTHORITY  
SPECIAL MEETING MINUTES  
WPCA Conference Room  
Tuesday, May 29, 2018 at 7:00 P.M.**

**MEMBERS PRESENT:** Peter Ellsworth, Stewart Morse, Rick Canavan, Tim Rainville,  
Roger Gale  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Cheryl Stadig

**1. CALL TO ORDER:**

The meeting was called to order by Roger Gale at 7:00 p.m.

Gale asked for a **motion** to move **Item#4 – Billing of Sewer Customers (Residential and Metered)** up to **Item #2**. Morse **so moved**, Rainville **seconded**, **all in favor**.

**2. BILLING OF SEWER CUSTOMERS (Residential and Metered):**

After discussion, Gale stated that the tax bills should go out as scheduled with an insert stating “Customers may receive a supplemental bill once the WPCA finishes their review of high flow totals to Putnam”. Also, note a “Public Hearing and rate adjustment may occur”. Morse **moved to authorize** Gale to send out the Sewer Assessment bills at the current rate but flows are being reviewed should there be a need for a rate increase, **seconded** by Rainville, **all in favor**.

**3. FLOW TO PUTNAM:**

Morse stated he would like to review the last two years of the WPCA bills paid to the Town of Putnam as a comparison basis to rates remaining the same or warrant an increase.

**4. FLows PROBLEMS:** Gale asked Rainville and Canavan if they could meet with Putnam personnel at the Peake Brook station at 9:00 a.m. on Wednesday, May 30<sup>th</sup>, to check the flume. Canavan suggested the possibility of having someone with expertise to represent and evaluate the WPCA in discussions with Putnam. Brief discussion followed.

**5. DISCUSS AND TAKE ACTION ON PUBLIC HEARING:**

Should a Public Hearing be warranted, members agreed to establish a date at the WPCA July meeting.

**6. ADJOURNMENT:**

Morse moved to adjourn at 7:50 p.m., seconded by Ellsworth, all in favor.

Respectfully submitted,

Cheryl Stadig  
Recording Clerk