

**WATER POLLUTION CONTROL AUTHORITY  
SPECIAL MEETING MINUTES  
BUDGET PREPARATION FOR FY 2018-2019  
Room A  
Tuesday, September 18, 2018 at 7:00 P.M.**

**MEMBERS PRESENT:** Roger Gale, Tim Rainville, Peter Ellsworth, Stewart Morse,  
Richard Canavan  
**OTHERS PRESENT:** Cheryl Stadig

**1. CALL TO ORDER:**

The meeting was called to order by Roger Gale at 7:05 p.m.

**2. BUDGET MEETING – FISCAL YEAR 2018-2019:**

Members discussed Line Item #500.00.190, Waste Water Treatment. Ellsworth broke down the figures from FY 2016-2017 and FY 2017-2018 with detailed expenditures for Waste & Water Treatment, explaining how the Town of Putnam went from “annual billing” to “quarterly billing”. Discussion followed. Members agreed to discuss further at the September 25, 2018 WPCA Regular Meeting. Morse stated that the driving cost of increasing the budget is the cost of Waste Water to Putnam.

**3. WATER FLOWS TO PUTNAM:**

Due to the significant increase in flow totals to the Peake Brook Station several ideas were discussed. Morse suggested contacting EST Associates, Inc. from Needham, MA to install a meter down from Peake Brook and have it electronically monitored for 30 days. At the end of the 30 days, compare those reading with the readings from Peake Brook for any discrepancies. Morse, also, suggested calling Lori Carriero at Tighe & Bond to explain the high flow numbers. Ellsworth agreed that the WPCA needs some professional input from Tighe & Bond for a competitive reading. With regards to the Peake Brook Station, Gale stated that the silt was removed from the flume on June 7, 2018 while Rainville stated that the system was recalibrated on April 17, 2018.

**4. ADJOURNMENT:**

Morse moved to adjourn at 8:40 p.m., Ellsworth seconded, all in favor.

Respectfully submitted,

Cheryl Stadig  
Recording Clerk

