

**WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING MINUTES
TOWN HALL MEETING ROOM A
Tuesday, December 11, 2018 at 7:00 P.M.**

MEMBERS PRESENT: Roger Gale, Peter Ellsworth, Tim Rainville, Richard Canavan
Stewart Morse

MEMBERS ABSENT: None

OTHERS PRESENT: Cheryl Stadig, Jeffrey Keller, Frank Olah, Peter Lusa

1. CALL TO ORDER:

The meeting was called to order by Roger Gale at 7:00 p.m.

2. DISCUSS EST FLOW REPORT:

Gale discussed the email he sent to members on December 7, 2018 regarding the Putnam meter reading totals. A discussion followed regarding disparity in the Putnam flow readings and the EST readings. Members agreed that the Woodstock WPCA ask for a meeting with the Putnam WPCA to review the EST findings. Canavan and Morse also suggested a representative from Tighe & Bond should be present at the meeting. Rainville stated he would place a call to Glen Cardarelli of Neponsett Controls, as Mr. Cardarelli did the meter calibration at the Peake Brook station in April 2018. Gale will attempt to meet with Brian Lynch and Mike Didato of Putnam in the following week to present the WPCA's figures.

3. BUDGET PREPARATION FOR FY 2018-2019:

Ellsworth suggested scheduling a Special Meeting to begin a discussion of the budget. A tentative Special Meeting date is January 8, 2019.

4. PAYMENT OF BILLS:

Morse **moved to pay** the Tighe & Bond bill for \$2589.15 but to exclude payment of the Putnam Water & Sewer bill of \$50,336.01 until a meeting with the Putnam WPCA. Rainville **seconded, all in favor.** *Also noted, Gale stated that we would pay the Tighe & Bond bill but will pass this cost on to the Woodstock Inn.*

WPCA BILLS FOR DECEMBER 11, 2018

<u>Vendor</u>	<u>Line Item</u>	<u>Charges</u>
Tighe & Bond Inv. #091897172 Project #321863018	500.00.213.00 Professional Services RE: Woodstock Inn	\$2589.15
Town of Putnam Bill #2018-06-0191900	500.00.190 WPCA – Waste Water Treatment 2 nd quarter	(\$50,336.01) EXCLUDED FROM PAYMENT AT THIS TIME
	TOTAL DUE - \$52,925.16	

5. ADJOURNMENT: Morse **motioned to adjourn** at 8:16 p.m., Rainville **seconded, all in favor.**

Respectfully submitted,

Cheryl Stadig
Recording Clerk