APPLICATION for an ACTIVITY ON A SCENIC ROAD

Town Hall, 415 Route 169, Woodstock, CT 06281, (860) 963-2128 x332, Fax (860) 963-7557

(include additional pages, if necessary to include all parties involved)

Application # : _____ Fee: $_____

Check Submitted By: _____ Receipt # _____

Date Submitted : _____ PZC Receipt Date: _____

Applicant Name: _____

Address: _____

Phone #: _____ Fax #:_____

Email: _____

Signature: _____ Date: _____

Contact Person / Representative: _____

Address: _____

Phone #: _____ Fax #:_____

Email: _____

Signature: _____ Date: _____

Property Owner: _____

Address: _____

Phone #: _____ Fax #:_____

Email: _____

Signature: _____ Date: _____

Location of Proposal: _____
<div style="text-align:center">Number and Street or Road</div>

Assessor's Map: _____ Block: _____ Lot: _____ *Scenic Road? _____

Deed Reference: Town Clerk's Volume _____ Page _____

 Description of activity: _____

_____

_____

_____

_____

_____

_____

_____

(include additional pages, if necessary to include all parties involved)

I hereby agree that the information I have submitted is complete and accurate.

_____   _____

      Date   Signature of Applicant
                           (If owner is different from applicant, submit signed and
                           dated **Property Owner's Written Consent Form**)

Official Use Only:

Date Filed: _____   Approved: _____   Denied: _____

Meeting Date: _____   Reason:_____

Date Action Taken: _____   _____

                                           _____

                                           _____

                                           _____

                                           _____

                                           _____

                                           _____

(include additional pages, if necessary to include all parties involved)

Please note: This proposal requires a Public Hearing, and fees, (please see the fee calculation page). The Planning / Building Department will publish the legal notice in the newspaper.

As the applicant, you are required to fulfill the following requirements:
1. Complete Application including details on proposed activity such as:

   a. Where will the activity take place?
   b. When is it proposed to take place?
   c. What type of disturbance are you proposing?
   d. How much of an area are you proposing to disturb on or adjacent to the Scenic Road (length, width and overall square feet)?
   e. How will you stabilize the disturbed area? What type of plants, trees, grasses or other kinds of vegetation will you be planting, if any?
   f. If any changes in the grade are proposed, details including volume of fill or excavation and the location are required.

2. At least ten days prior to the hearing, you must post a large sign/placard (approx. 2 ft x 2 ft) along the street frontage that indicates the following:

   Activity on a Scenic Rd Application Pending
   on this property before the
   Planning and Zoning Commission,
   Public Hearing on _____ at _____ at the Town Hall.
                                 date   time
   Call 860-928-1388 for more information.

3. You are required to notify *all owners* with frontage on the Scenic Road of the Public Hearing at least seven (7) days prior to the date of the Public Hearing

   a. Notification must be sent by Certified Mail, Return Receipt Requested.
   b. You must provide the Planning / Building Office with the Certified Mailing receipts, (both the green return cards and the green & white mailing slips).
   c. A list of all the property owners' addresses that you notified must be supplied to the Planning / Building Office.

   d. The Notification must state:

      1) The full application is available for review in the Woodstock Planning Office,
      2) All interested parties may contact the Woodstock Building Department or Planning Office. or Town Clerk for more information and
      3) The time and date of the hearing (we will let you know upon receipt of your application).

Please note: After you submit you application, the Planning and Zoning Commission must "receive" it at a meeting and then schedule the Public Hearing to take place at another meeting.

Revised 8/31/2020

APPLICATION for an ACTIVITY ON A SCENIC ROAD

Town Hall, 415 Route 169, Woodstock, CT 06281, (860) 963-2128 x332, Fax (860) 963-7557

(include additional pages, if necessary to include all parties involved)

Scenic Road Fee calculation sheet   (fill in all items as applies to application)

Itemized Charge Detail		=	Item Total
Scenic Road			
Activity on a Scenic Road		$100	
Public Hearing		$225	
Designation of a Scenic Road			
(includes public hearing and 3 legal notices)		$100	
State Fee			
(additional)	as may be amended and required by state		$60

Total	

Revised 8/31/2020